Return form (RHCC/SCP1) for street collection permits and house-to-house collections licence

SECTION A – Licence/Permit Number

Please provide the licence/permit number for the application

it								

SECTION B – Purpose of the street collection or house-to-house collection

(Use this section to tell us who will receive the proceeds of your collection)

Charity name	
Charity address	
Town / City	
County	
Postcode	
Telephone number	
Fax number (Optional)	
Email (Optional)	

Is the above address, the registered charity?

Yes D No If **YES**, please tell us your registration number



SECTION C – About yourself

Title Mr D Mrs D Ms D Miss D Other D Please specify:					
Full name	First name(s)				
	Surname				
Date of Birth		D D M M Y Y Y Age			
Home Address	Number				
	Street				
	Town				
	County				
Postcode					
Home telephone number					
Mobile telephone number					
Email (Optional)					

SECTION D – Income and Expenditure details

INCOME DESCRIPTION	From collecting boxes	£
	From sale of property received	£
	Interest	£
DEDUCTIONS	Printing / Stationery	£
	Postage	£
	Advertising	£

	Payment to collectors (for house to	
1	house collections only, and only where	
	approved by Rushmoor Borough Council)	

Other (Please specify below)

£

BALANCE PAID TO CHARITABLE PURPOSE

SECTION E – Declaration

I hereby certify that the details given overleaf are a true account of income and expenses associated with the collection(s) and that the balance(s) shown have been used for charitable purposes originally applied for.

I fully acknowledge that it is an offence not to submit an accurate statement of income and expenditure or knowingly provide false information to Rushmoor Borough Council.

Signed (promoter)		
Name (in capitals)		
Date	D D M M Y Y Y Y	
Signed (independent responsible person)		
Name (in capitals)		
Date	D D M M Y Y Y	