

Duty to Cooperate Statement

January 2018

Duty to Co-operate

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1 Introduction

1 Introduction

1.1 The purpose of this statement is to demonstrate how the Council has met both the legal and soundness requirements of the Duty to Co-operate in the production of the Rushmoor Local Plan. This statement details the co-operation and relevant outcomes on strategic cross boundary matters and how this has resulted in the preparation of effective and deliverable policies in the Local Plan (to date). The Council has identified the following cross boundary matters which require co-operation:

- Matter 1 - Housing (including Traveller Site Provision)
- Matter 2 - Employment and Economic Development
- Matter 3 - Natural Environment (including Thames Basin Heaths Special Protection Area)
- Matter 4 - Climate Change, Water Supply and Waste
- Matter 5 - Flooding
- Matter 6 - Transport
- Matter 7 - Healthcare Provision

1.2 In October 2014, the Council took the decision to pursue a new, single Rushmoor Local Plan Development Plan Document (DPD). This will provide the overarching spatial strategy for Rushmoor, guiding the location, scale and type of future development up to 2032, as well as providing detailed development management policies. Prior to this decision the Council had been preparing a Delivering Development DPD to sit alongside the Core Strategy DPD (adopted in 2011). The engagement which took place in preparing the Delivering Development DPD has been used to inform the preparation of the new Rushmoor Local Plan and, where relevant, this has been included in this statement.

1.3 To set out how the Council intended to carry out the duty to co-operate in preparing the Local Plan, it published a set of frameworks in a document titled the '*Rushmoor Local Plan – Meeting the Duty to Cooperate*'. Duty to cooperate bodies were consulted on a draft of this document in November 2014, comments were taken into account and a final document was published in February 2015 (available at www.rushmoor.gov.uk/newlocalplan). This document identified and contained a 'framework' for co-operation on the strategic cross boundary matters listed above.

1.4 There are instances where the frameworks in the *Rushmoor Local Plan - Meeting the Duty to Co-operate* document are out of date and require amendments, simply because circumstances have continued to evolve since their publication. For example, in the light of new evidence, there may be different strategic cross boundary matters of relevance for particular duty to co-operate bodies and/or the established or planned working arrangements may have changed over time. Any updates to the framework are identified in Section 4 of this statement.

1.5 The first part of the report sets out the background to the duty to cooperate and the strategic context. The second part of the report provides a summary on how each of the strategic cross boundary matters have been addressed, including who has been involved and the outcomes achieved. Further detail on the actions and audit trail of key decisions is set out in the appendices. The conclusion provides a summary of the outcomes and demonstrates how strategic matters have been addressed within the Rushmoor Local Plan.

Background to the Duty to Co-operate 2

2 Background to the Duty to Co-operate

Localism Act 2011/Planning and Compulsory Purchase Act 2004

2.1 The Localism Act contains provisions for the duty to cooperate in relation to planning of sustainable development (section 110). This introduces Section 33a into the Planning Compulsory and Purchase Act 2004. Section 33a requires on-going collaboration and engagement between neighbouring local authorities and other relevant bodies throughout the preparation of any development plan.

2.2 The Act requires: "(1) each person who is;

a) a local planning authority,

b) a county council in England that is not a local planning authority, or

c) a body, or other person, that is prescribed or of a prescribed description, must cooperate with every other person who is within paragraph (a), (b) or (c) or subsection (9) in maximising the effectiveness with which activities within subsection (3) are undertaken."

2.3 The Act also requires a Council to engage constructively, actively and on an on-going basis in relation to the duty. The Act defines strategic matters which relate to duty, and are as follows;

a) Sustainable development or use of land that has or would have significant impact on at least two planning areas, including (in particular) sustainable development or use of land for or in connection with infrastructure that is strategic and has or would have a significant impact on at least two planning areas, and

b) Sustainable development or use of land in a two-tier area if the development or use;

i) is a county matter, or

ii) has or would have a significant impact on a county matter.

Local Planning Regulations 2012

2.4 Section 4 of the Regulations sets out a legal test relating to the duty to cooperate and details relevant bodies, which the Council should engage with throughout the preparation of the Local Plan, as set out in section 33A(1)(c) of the Planning and Compulsory Purchase Act 2004. These bodies are:

- Environment Agency
- Historic England
- Natural England
- Mayor of London
- Civil Aviation Authority
- Homes and Communities Agency
- Clinical Commissioning Groups
- NHS England
- Office of Rail Regulation
- Transport for London

2 Background to the Duty to Co-operate

- Each Integrated Transport Authority
- Each highway authority within the meaning of section 1 of the Highways Act 1980, (including the Secretary of State, where the Secretary of State is the highways authority);
- Marine Management Organisation

2.5 Local Enterprise Partnerships and Local Nature Partnerships are not subject to the requirements of the duty. However, local planning authorities and the public bodies that are subject to the duty, must cooperate with Local Enterprise Partnerships and Local Nature Partnerships and have regard to their activities when they are preparing their Local Plans, so long as those activities are relevant to local plan making. Local Enterprise Partnerships and Local Nature Partnerships are prescribed for this purpose in the Regulations.⁽¹⁾

National Planning Policy Framework (NPPF) 2012

2.6 Paragraphs 178 to 181 of the National Planning Policy Framework (NPPF) set out how the local planning authorities should plan strategically across boundaries. The NPPF states that public bodies have a duty to cooperate on planning issues that cross administrative boundaries, particularly those which relate to the strategic priorities set out in paragraph 156. These are as follows:

- Homes and jobs needed in the area;
- Provision of retail, leisure and other commercial development;
- Provision of infrastructure for transport, telecommunications, waste management, water supply, wastewater, flood risk and coastal change management and the provision of minerals and energy;
- Provision of health, security, community and cultural infrastructure and other local facilities; and,
- Climate change mitigation and adaption, conservation and enhancement of the natural and historic environment, including landscape.

2.7 This provides a starting point for identifying the relevant cross boundary strategic matters, but local planning authorities are expected to adapt it to their specific needs. It is also important to note that the duty to cooperate is a legal test, which is separate from, but related to, the Local Plan test of soundness.

National Planning Practice Guidance (NPPG)

2.8 National Planning Practice Guidance (NPPG) has been produced to provide guidance on the policies contained within the National Planning Policy Framework.

2.9 The NPPG provides a section on the Duty to Cooperate to which states that:

'The duty to cooperate seeks to ensure that local planning authorities lead strategic planning effectively through their Local Plans, addressing social, environmental and economic issues that can only be addressed effectively by working with other local planning authorities beyond their own administrative boundaries.'⁽¹⁾

2.10 The NPPG makes it clear that the such co-operation should take place throughout Local Plan preparation with local planning authorities and other public bodies working together from the outset at the plan scoping and evidence gathering stages before options for the planning strategy are identified.

Background to the Duty to Co-operate 2

2.11 Activities that fall within the duty to cooperate include activities that prepare the way for, or support the preparation of, Local Plans and can relate to all stages of the plan preparation process. This might involve joint research and evidence gathering to define the scope of the Local Plan.

2.12 The NPPG reiterates that the duty to cooperate is not a duty to agree. However, it states clearly that local planning authorities should make every effort to secure the necessary co-operation on strategic cross boundary matters before they submit their Local Plans for examination. This is to ensure that co-operation produces effective and deliverable policies on strategic cross boundary matters.

2.13 It is important to note that the duty to cooperate is a legal test that will be examined by the appointed planning inspector when the Plan is submitted. Therefore, planning authorities need to provide robust evidence of the efforts they have made to cooperate on strategic cross boundary matters, and this evidence will need to provide details about those who the authority has cooperated with, the nature and timing of co-operation, and how it has influenced the preparation and content of the Local Plan.

3 Strategic Context

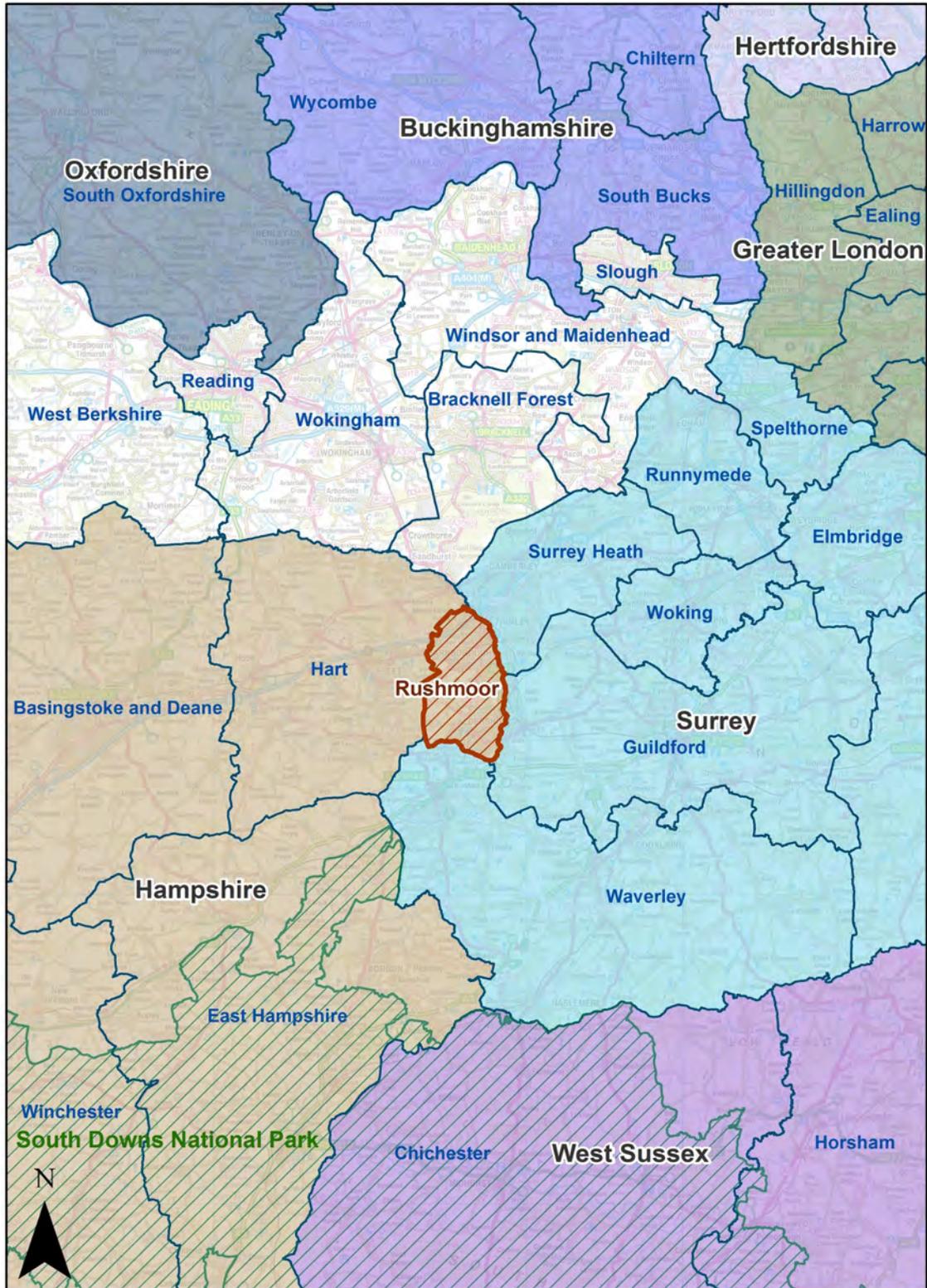
3 Strategic Context

3.1 The Borough of Rushmoor lies approximately 30 miles south-west of London, falling within the county of Hampshire. It is a relatively small (3,905 hectares), highly urbanised, and densely populated Borough. The built up area is made up of two major settlements, Aldershot and Farnborough, whose boundaries adjoin one another. The Borough shares boundaries with four other local planning authorities:

- Surrey Heath Borough Council
- Waverley Borough Council
- Hart District Council
- Guildford Borough Council.

3.2 Rushmoor is located at the heart of the 'Blackwater Valley'. The Blackwater Valley borders the counties of Berkshire, Hampshire and Surrey. It runs for approximately 30 kilometers, from the source of the River Blackwater at Rowhill Nature Reserve (south of Aldershot). There are close relationships between the authorities which form part of the Blackwater Valley. Figure 1 shows the local authorities which surround the Borough, including District, Borough and Unitary Authorities (blue text), County Councils (black text) and the South Downs National Park Authority (green text).

Strategic Context 3

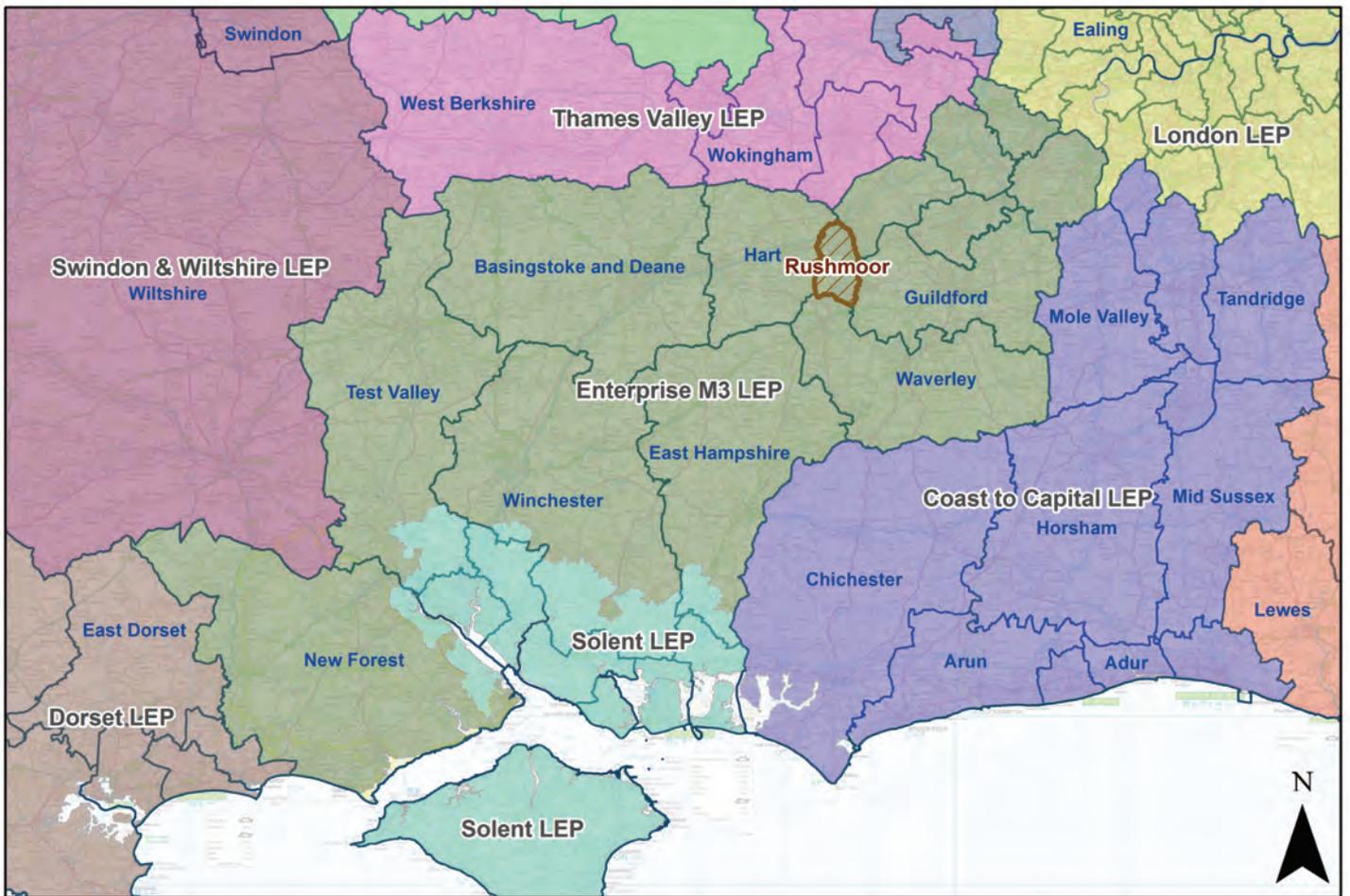


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Figure 1 - Local Authorities

3 Strategic Context

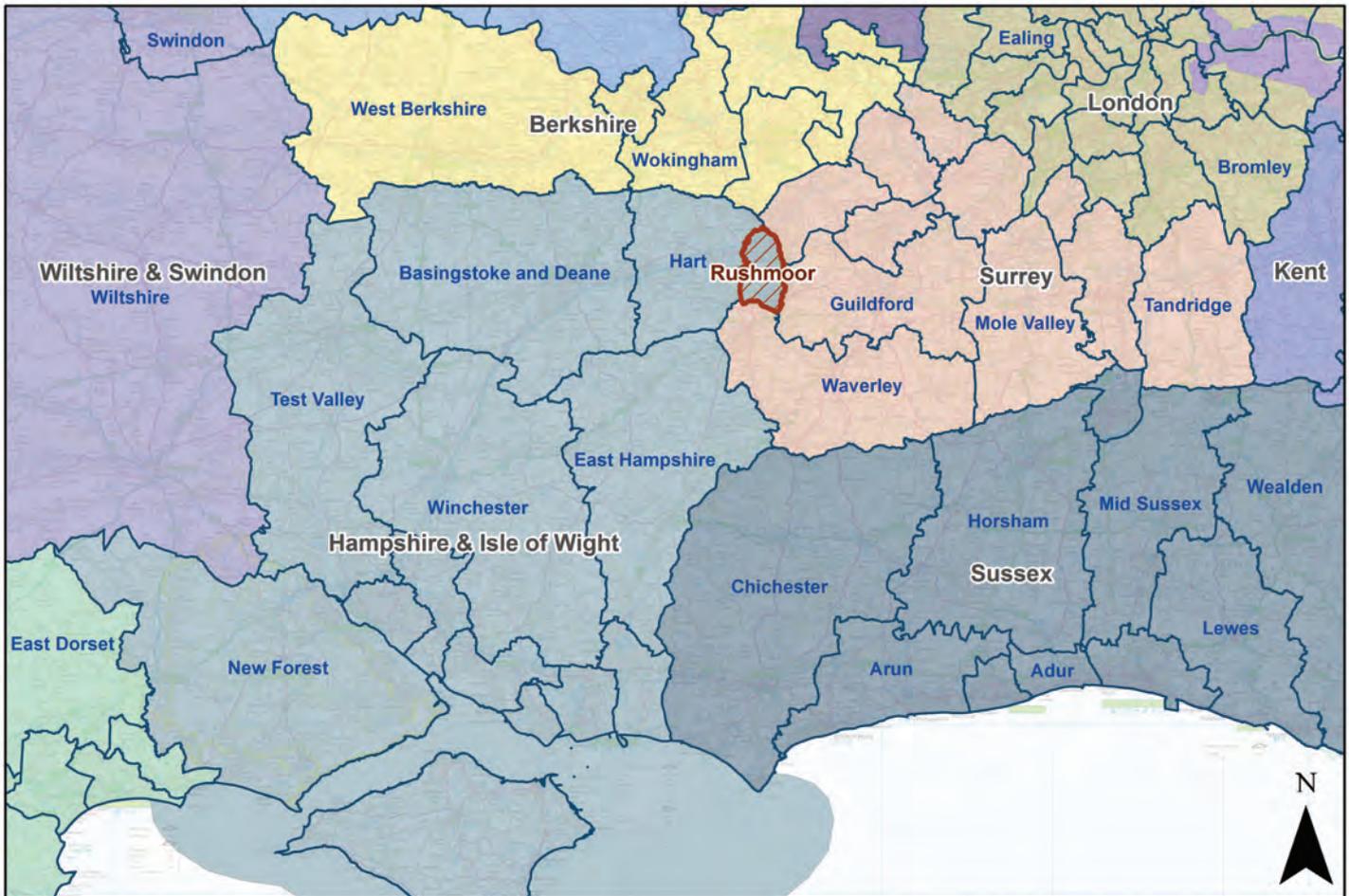
3.3 The Borough is located within the Enterprise M3 Local Enterprise Partnership (LEP) area and within the Hampshire and Isle of Wight Local Nature Partnership (LNP). Figure 2 and 3 show the boundaries of these areas and surrounding LEPs and LNPs.



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Figure 2 - Local Enterprise Partnerships

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Figure 3 - Local Nature Partnerships

3.4 In February 2015, the '*Rushmoor Local Plan – Meeting the Duty to Cooperate*' document identified the following potential strategic cross boundary matters:

1. Climate Change, Water Supply and Waste
2. Economic Development
3. Flooding
4. Gypsies and Travellers
5. Health Provision
6. Housing
7. Thames Basin Heaths Special Protection Area (TBH SPA)
8. Natural Environment
9. Transport

3.5 This document identified which strategic cross boundary matters were considered of relevance for each Duty to Cooperate body and set out how the Council intended to carry out the duty by publishing a set of frameworks for each matter. This document continues to evolve, as result of new strategic matters coming to light and/or in light of new evidence. Hence, the following amendments have been made to the list of strategic cross boundary matters and relevant duty to cooperate bodies:

3 Strategic Context

Amendment	Reason
Additional strategic cross boundary matter of Natural Environment identified between Natural England and RBC.	Recognises the need to work closely with Natural England on the wider topic of the natural environment including designated sites beyond the TBH SPA.
Additional strategic cross boundary matter of Climate Change, Waste and Water Supply identified between Hart District Council and RBC.	Rushmoor Borough Council has jointly commissioned a Water Cycle Study with Hart District Council and Surrey Heath Borough Council. It was considered to be relevant to consider this strategic matter across the wider housing market and functional economic area.
Additional strategic cross boundary matter of Climate Change, Waste and Water Supply identified between Natural England and RBC	Natural England were part of the stakeholder group on the Joint Water Cycle Study.
Removal of Hampshire County Council and Enterprise M3 LEP under the cross boundary matter of Climate Change, Waste and Water Supply	It is not considered a priority to engage with these duty to cooperate bodies on this issue and there are not expected to be any relevant outcomes which would inform the Local Plan.
Removal of authorities outside Hampshire under the cross boundary matter of Gypsies, Travellers and Travelling Showpeople	<p>It is important to note that achieving outcomes in respect of cross County boundary working on planning for Travellers is constrained by legal provisions relating to the power to move Travellers across administrative boundaries. The DCLG publication, "Dealing with illegal and unauthorised encampments" (2013) provides a summary of powers available to local planning authorities and the Police in such circumstances. In addition, in relation to Police powers, the Criminal Justice and Public Order Act 1994 Section 61 and 62 (A to E) effectively means that:</p> <ul style="list-style-type: none"> ● Under Section 62: the police can move an encampment as long as the criteria relating to the number of caravans/people are met. Criteria relating to matters locally regarding crime, public order, effect on local businesses and populace etc. must also be met; ● If these various criteria are met, and a decision has been made at Senior Police Officer level, then the Police will issue a Section 61 notice for the Travellers to move; ● Under Section 62 (A to E): the Police have the power to direct Travellers to a site/pitch when available after consultation with the site owners, but this only applies to local authority transit sites, not those in private ownership. The Police cannot direct travellers to cross the County border or into/out of a Unitary Authority. <p>Therefore, whilst there has been some engagement with these authorities, they are not consider key partners and there are not expected to be any relevant outcomes which would inform the Local Plan.</p>

Strategic Context 3

3.6 The table below identifies the potential strategic cross boundary matters of relevance for each Duty to Cooperate body:

Duty to Co-operate Body	Potential Cross Boundary Matter	Potential Specific Issues (if known)
Basingstoke and Deane Borough Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
		Transit sites
Bracknell Forest Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
Elmbridge Borough Council	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
		Housing need and supply (SHMA/OAN)
Enterprise M3 Local Enterprise Partnership	Housing (incl. Traveller Site Provision) (Matter 1)	Employment Land
		Farnborough Airport
	Employment Land and Economic Development (Matter 2)	SANG provision
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	
Transport (Matter 6)		
Environment Agency	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
		Employment Land
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	Farnborough Airport
		SANG provision
	Flooding (Matter 5)	
Guildford Borough Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
		Employment Land
	Employment Land and Economic Development (Matter 2)	Farnborough Airport
		SANG provision
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	
		Climate Change, Waste and Water Supply (Matter 4)
	Flooding (Matter 5)	
Transport (Matter 6)		
Hart District Council	Healthcare Provision (Matter 7)	
Hart District Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply - SHMA/OAN
		Permanent and Transit Sites
	Employment Land and Economic Development (Matter 2)	Employment Land

3 Strategic Context

Duty to Co-operate Body	Potential Cross Boundary Matter	Potential Specific Issues (if known)
Hampshire County Council		Farnborough Airport
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
	Climate Change, Waste and Water Supply (Matter 4)	Waste and Water Supply
	Flooding (Matter 5)	
	Transport (Matter 6)	
	Healthcare Provision (Matter 7)	
	Housing (incl. Traveller Site Provision) (Matter 1)	Permanent and Transit Sites
	Employment Land and Economic Development (Matter 2)	Employment Land
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	Farnborough Airport
	Flooding (Matter 5)	SANG provision
Hampshire and Isle of Wight Local Nature Partnership	Transport (Matter 6)	
	Healthcare Provision (Matter 7)	
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	
	Transport (Matter 6)	
	Healthcare Provision (Matter 7)	
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	
	Transport (Matter 6)	Impacts of proposals on the Strategic Highway Network (specifically junctions 4 and 4a of the M3)
Highways Agency	<i>No strategic issues identified however the council will implement a positive heritage strategy through the emerging Local Plan</i>	
Historic England	Natural Environment (incl. Thames Basin Heaths SPA) (Matter3)	
Natural England	Climate Change, Waste and Water Supply (Matter 4)	Waste and Water Supply
	Thames Basin Heaths SPA (Matter 7)	
	Healthcare Provision (Matter 7)	
North East Hampshire and Farnham Clinical Commissioning Group	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
Royal Borough of Windsor and Maidenhead	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision

Strategic Context 3

Duty to Co-operate Body	Potential Cross Boundary Matter	Potential Specific Issues (if known)
Runnymede Borough Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
Spelthorne Borough Council	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
Surrey County Council	Transport (Matter 6)	
	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
Surrey Heath Borough Council	Employment Land and Economic Development (Matter 2)	Employment Land Farnborough Airport
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
	Climate Change, Waste and Water Supply (Matter 4)	
	Flooding (Matter 5)	
	Transport (Matter 6)	
	Healthcare Provision (Matter 7)	
	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply (SHMA/OAN)
	Employment Land and Economic Development (Matter 2)	Employment Land Farnborough Airport
	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
	Flooding (Matter 5)	
Waverley Borough Council	Transport (Matter 6)	
	Healthcare Provision (Matter 7)	
Woking Borough Council	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
	Housing (incl. Traveller Site Provision) (Matter 1)	Housing need and supply – SHMA/OAN
Wokingham Borough Council	Natural Environment (incl. Thames Basin Heaths SPA) (Matter 3)	SANG provision
	Housing (incl. Traveller Site Provision) (Matter 1)	

4 Strategic Cross Boundary Matters

4 Strategic Cross Boundary Matters

4.1 The following section of the statement demonstrates how the Council has met the duty to co-cooperate for each strategic cross boundary matter. For each issue, a summary is provided to set out:

- A summary of the cross boundary strategic matter
- Who has been involved and the arrangements for co-operation
- How the Council has addressed the issue through co-operation and joint working, including the nature and timing of the co-operation
- The result of the co-operation and the key outcomes, including how it has influenced the preparation and content of the Local Plan

4.2 Further detail on the actions and audit trail of key decisions is set out in the appendices.

Strategic Cross Boundary Matters 4

4.1 Matter 1 - Housing (incl. Traveller Site Provision)

The strategic cross-boundary matter

4.3 The key strategic housing issues relevant to the Local Plan are considered to be:

- The strategic boundary across which the number of new homes should be identified and planned for;
- Identification of the number and type of new homes to be provided;
- Identification as to how this need is to be provided; and
- The provision of accommodation for gypsies and travellers and travelling showpeople.

4.4 The Council should be seeking to deliver the borough's objectively assessed housing need within the borough or, if this is not possible, proactively engaging with local authorities within the wider Housing Market Area to determine whether they could feasibly accommodate some of Rushmoor's housing need.

4.5 In the first instance, the Local Plan should seek to deliver the Borough's need for Traveller sites within the Borough, and this approach is taken in the draft Local Plan based on the findings of the Gypsy and Traveller Accommodation Assessment, 2012 and ongoing discussions with the traveller community.

4.6 It is important to note that achieving outcomes in respect of cross County boundary working on planning for Travellers is constrained by legal provisions relating to the power to move Travellers across administrative boundaries. The DCLG publication, "Dealing with illegal and unauthorised encampments" (2013) provides a summary of powers available to local planning authorities and the Police in such circumstances. In addition, in relation to Police powers, the Criminal Justice and Public Order Act 1994 Section 61 and 62 (A to E) effectively means that:

- Under Section 62: the police can move an encampment as long as the criteria relating to the number of caravans/people are met. Criteria relating to matters locally regarding crime, public order, effect on local businesses and populace etc. must also be met;
- If these various criteria are met, and a decision has been made at Senior Police Officer level, then the Police will issue a Section 61 notice for the Travellers to move;
- Under Section 62 (A to E): the Police have the power to direct Travellers to a site/pitch when available after consultation with the site owners, but this only applies to local authority transit sites, not those in private ownership. The Police cannot direct travellers to cross the County border or into/out of a Unitary Authority.

Who has been involved and the arrangements for co-operation

4.7 Partners responsible for parts of the Housing Market Area (HMA) with Rushmoor:

- Surrey Heath Borough Council
- Hart District Council

4.8 Other partners:

4 Strategic Cross Boundary Matters

- Basingstoke and Deane Borough Council
- Bracknell Forest Council
- Enterprise M3 Local Enterprise Partnership
- Environment Agency
- Guildford Borough Council
- Hampshire County Council
- Runnymede Borough Council
- Spelthorne Borough Council
- Waverley Borough Council
- Wokingham Borough Council

4.9 In addition to regular duty to cooperate meetings and/or engagement with the above bodies, the following working arrangements have been established:

- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

4.10 Figure 4 shows the Hart, Rushmoor and Surrey Heath Housing Market Area and surrounding local planning authorities.

Strategic Cross Boundary Matters 4

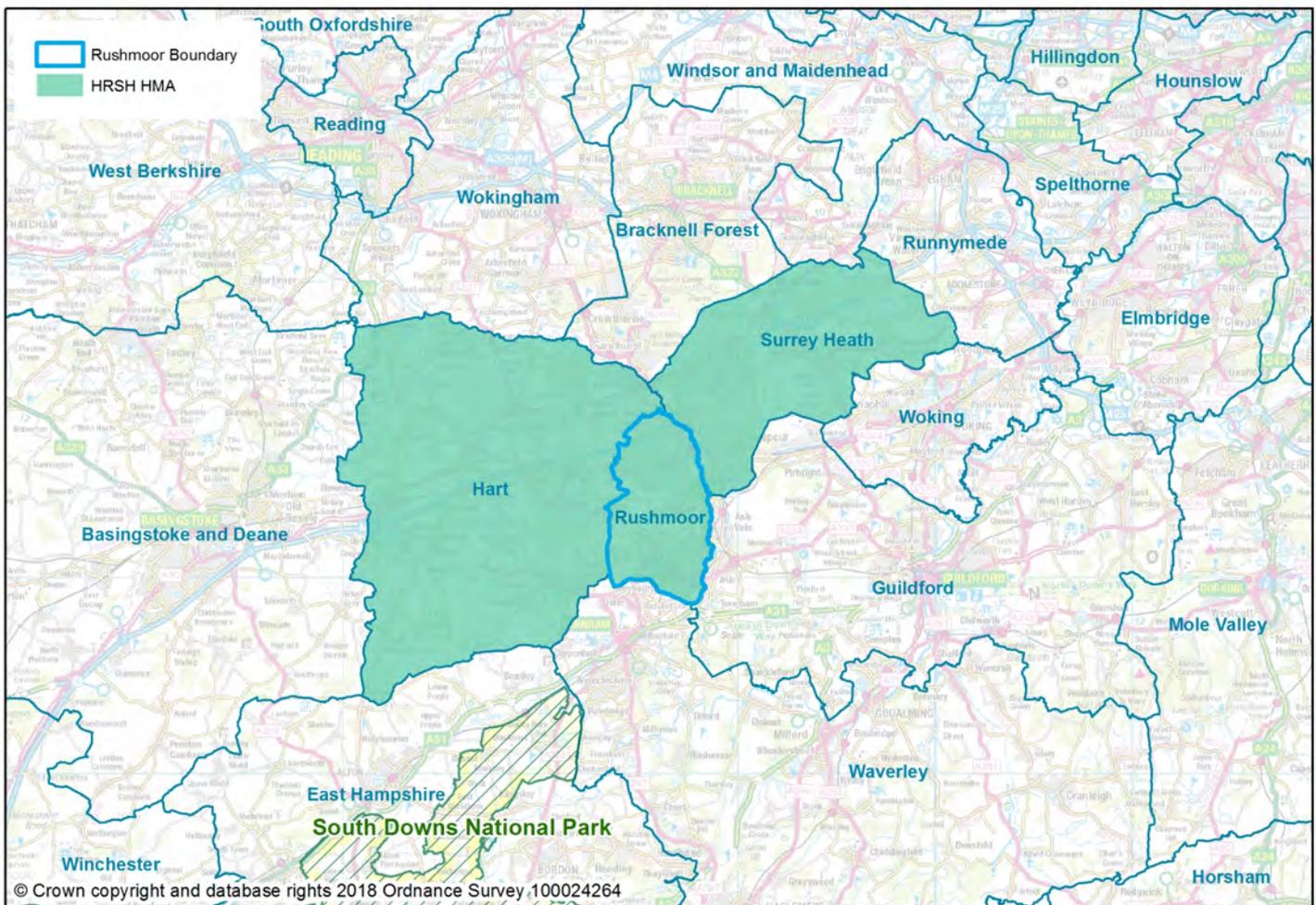


Figure 4 - Housing Market Areas

How the issue has been addressed

4.11 In 2013, the Council commissioned consultants to identify the HMA within which Rushmoor sits (in line with para 47 of the NPPF). This study provided a recommendation and justification⁰ for the three authorities of Hart, Rushmoor and Surrey Heath to continue to work together as a housing market area, but recognised that there will be a continued need to work with other neighbouring authorities in adjacent housing market areas. Subsequent analysis was also undertaken for Hart and Surrey Heath which supported this view and the three authorities therefore agreed to continue to work collectively as a housing market area.

4.12 It has not been considered appropriate to prepare a joint plan across the HMA. It is acknowledged that this could have been one mechanism to enable constructive, active and ongoing engagement on housing and other strategic matters. However, given that the HMA partners sit across different County

4 Strategic Cross Boundary Matters

boundaries, this would have potentially added a layer of complexity that could have been counterproductive in terms of decision making and the appropriate mechanisms to deliver expediently an up to date development plan.

4.13 The Council considered that preparing a Local Plan for Rushmoor was the most effective and expedient way to ensure that an up to date Local Plan could be put in place to deal with some of the key challenges for the Borough (such as the need for regeneration of Aldershot and Farnborough Town Centres). Extensive collaboration has taken place between the three HMA authorities at Officer and Member level, and the Rushmoor Plan is an expression of this cross boundary working. It therefore represents an appropriate strategy to deal with the particular characteristics of the Borough, and for delivery of growth in the wider context.

4.14 The Council jointly commissioned a Strategic Housing Market Assessment with Hart District Council and Surrey Heath Borough Council to identify the objectively assessed housing need for the HMA. The first report was published in 2008, the second in 2014 and the most recent update in November 2016. In November 2017, the three authorities commissioned a review of the SHMA 2016, focussed on seeking to establish whether the OAN set out in the HRSB SHMA 2016 is still appropriate, in light of the Government's Planning for the Right Homes consultation, representations on Hart and Rushmoor Local Plans, new data available and recent decisions at Local Plan Examinations. This review concluded that the OAN for the HRSB HMA remains valid and robust, given the requirements for SHMA preparation set out in Planning Practice Guidance, which currently informs how OAN should be determined.

4.15 Each authority has also undertaken a Strategic Housing Land Availability Assessment (SHLAA) or Strategic Housing and Economic Land Availability Assessment (SHELAA) to help determine whether or not it can meet its own housing needs. In 2015, the three authorities commissioned the Planning Advisory Service (PAS) to audit the SHLAAs to ensure that they were consistent with national guidance. It was not considered practical to undertake a joint SHLAA/SHELAA, but this audit recommended that the three authorities agree on a joint SHLAA methodology. In 2016, the three authorities agreed to base their SHLAA/SHELAA on a standard methodology, to enable a consistent assessment of potential housing (and employment) land capacity.

4.16 In 2015, during the preparation of the Rushmoor Local Plan Preferred Approach, the Council made Hart and Surrey Heath aware of a potential capacity shortfall of about 1,600 dwellings against identified housing need. However, since this time the Council has scrutinised the availability, suitability and capacity of land to deliver residential development within the Borough.

4.17 In assessing whether this need can be met, given the tightly constrained urban nature of the Borough, the Council has sought to maximise the use of town centre sites, both to enable housing delivery and to support town centre regeneration objectives. This included developing a more challenging understanding of site capacities. The Council has also explored opportunities for the further release of employment sites, having regard to the need to provide a reasonable balance between employment and housing, and ensure that there is sufficient supply of employment sites to meet the economic needs of the Functional Economic Area and of the Enterprise M3 LEP area. This further work resulted in the SHELAA (2016), which identified that the Council is in a position to meet the OAHN or Rushmoor set out in the latest version of SHMA (2016).

Strategic Cross Boundary Matters 4

4.18 The Council has been proactive in approaching statutory consultees who have raised concerns in their representations or raised an objection to the Draft Submission Local Plan. In many cases, the Council is proposing modifications to the Local Plan to address these concerns. This has resulted in progress being made towards resolving issues raised. Surrey Heath Borough Council welcomed the overall spatial approach but were concerned that there was no opportunity in the Plan to increase housing delivery to assist HMA partners with meeting their unmet need and no mention of using any of the identified surplus to assist Surrey Heath. The Council has worked closely with Surrey Heath Borough Council and Hart District Council, who form part of the Housing Market Area with Rushmoor Borough Council. Rushmoor has set out a detailed justification for its spatial strategy to both parties, and on 24th January 2018, a Statement of Common Ground between the three authorities was agreed.

4.19 This Statement sets out the agreed position between the parties on the strategic matters of housing, economy and the mitigation of impacts on the Thames Basin Heaths SPA, and helps to demonstrate how Rushmoor has complied with the Duty to Co-operate in preparing the submitted Rushmoor Local Plan. It states that: *"It is agreed that, by maximising housing delivery in Rushmoor, the Council is meeting, with a degree of flexibility, its share of the HMA's SHMA based OAHN within the Borough. Hart and Surrey Heath are content that Rushmoor has made all reasonable endeavours within the parameters set by 'sustainable development' to maximise its contribution to meeting the needs of the wider HMA within which it sits."* The full Statement of Common Ground is included in Appendix 2.

4.20 Wokingham Borough Council submitted an objection to the Local Plan on the basis of failure under the duty to cooperate to achieve the necessary cooperation on the strategic cross boundary matter of meeting housing needs and failure of the plan to consider the likely unmet need arising from elsewhere in the Housing Market Area. In order to address the concerns raised in Wokingham's representation, Rushmoor Borough Council approached Wokingham Borough Council in December 2017 to inform them of an emerging Statement of Common Ground being prepared to address the matter of housing need in the Hart, Rushmoor and Surrey Heath HMA and offered to hold a meeting to discuss their concerns in more detail. Wokingham Borough did not consider a meeting was necessary, prior to reviewing the agreed Statement of Common Ground. On the day of agreement, Rushmoor Borough Council shared the Statement of Common Ground with Wokingham Borough Council. Rushmoor Borough Council considered that it would address the concerns raised by Wokingham Borough Council and enable it to withdraw formally its objection prior to submission of the Local Plan. Unfortunately, Wokingham Council has responded to say that if it does decide to withdraw its objection, this would need to go through an internal sign off process, which would take at least a month. Rushmoor Borough Council does not consider it appropriate to delay the submission of the Local Plan for this reason and considers that the Statement of Common Ground agreed with its HMA partners and this Duty to Cooperate Statement demonstrates that the Council has complied with the Duty to Cooperate in preparing the submitted Local Plan. On this basis, the Council is hopeful that the objection can be resolved during the examination process.

4.21 The whole of Rushmoor Borough lies within 5km of the Thames Basin Heaths Special Protection Area and therefore all net new dwellings require mitigation in the form of Suitable Alternative Natural Greenspace (SANG). This has not been used to constrain the housing target, but the urban nature of the Borough means that work will need to continue over the lifetime of the implementation of the Plan to ensure on-going provision of sufficient SANG sites in order to mitigate potential recreational impact on the Thames Basin Heaths SPA of net new residential development.

4 Strategic Cross Boundary Matters

4.22 In terms of meeting wider housing needs, the Council has continued to cooperate with authorities outside of the Hart, Rushmoor and Surrey Heath HMA to raise awareness about the constrained nature of the Borough. Whilst we have been responsive to discussions on the issue, the evidence in the SHELAA confirms that the Council is not in a position to assist other authorities in meeting any shortfall they may be expecting or have in meeting their identified OAHN.

4.23 In terms of cross-boundary working on planning for travellers, historically, evidence has been gathered at a Hampshire-wide level. The Hampshire and Isle of Wight Gypsy and Traveller Accommodation Assessment was published in 2006, and the Travelling Showpeople Accommodation Assessment was published in 2008. More recently, eleven Hampshire authorities jointly commissioned the 'Travellers Accommodation Assessment for Hampshire' (TAAFH). This covered all the Hampshire authorities, with the exception of Southampton and Portsmouth, and the authorities in the northern part of the County (Basingstoke and Deane, Hart and Rushmoor). The latter authorities in the northern part of the County have all undertaken individual GTAAs as required by the then Government's Planning Policy for Traveller Sites, 2012.

The outcomes

Outcome 1a - Agreement on HMA and publication of Joint SHMA

4.24 The establishment of the Hart, Rushmoor and Surrey Heath Housing Joint Member Liaison Group and the subsequent publication of the Hart, Rushmoor and Surrey Heath SHMA (2016) for the defined Housing Market Area identifying the OAHN for the HMA.

Outcome 1b - Standard methodology for SHELAA's

4.25 Following an audit of the SHLAAs prepared for the three authorities, the HMA partners agreed on the use of a standard methodology for Land Availability Assessments and Rushmoor Borough Council has subsequently published two robust SHELAA which identified the capacity to meet OAHN in the Borough.

Outcome 1c - Meeting OAHN

4.26 Following the preparation of the SHELAA and ongoing engagement with HMA partners on potential housing capacity in the Borough, the Council identified that it was able to meet its OAHN. A Statement of Common Ground has been agreed between the HMA partners. This sets out the agreement that the Council has maximised opportunities to deliver OAHN in the Borough and demonstrates how Rushmoor has complied with the Duty to Co-operate in preparing the submitted Rushmoor Local Plan on this matter.

Outcome 1d - Approach to meeting gypsy and traveller needs

4.27 The Hampshire Joint Authorities' Gypsy and Traveller Panel on 14th October 2013 agreed that the component planning authorities in Hampshire plan to meet gypsy and traveller needs for permanent pitches within their areas, as identified in the Travellers Accommodation Assessment for Hampshire 2013 or other robust evidence. Cooperative working on a voluntary basis was encouraged, but authorities should not ask their neighbours to accommodate unmet needs relating to their area unless they have made every effort to identify sites themselves.

Strategic Cross Boundary Matters 4

4.28 In the context of the National Planning Policy for Travellers, based on the findings of the GTAA, which has been supplemented by in depth engagement with the Travelling Showpeople resident in the Borough, Rushmoor Borough Council has allocated sites to meet the needs of Travelling Showpeople in the Borough in the Local Plan. The Rushmoor Local Plan also contains a criteria based policy to guide the identification of additional sites should need arise over the Plan period.

4 Strategic Cross Boundary Matters

4.2 Matter 2 - Employment Land and Economic Development

The strategic cross-boundary matter

4.29 Rushmoor Borough is an urban borough in the heart of the Blackwater Valley economic area, and is home to Farnborough Airport and a cluster of business sectors, especially in the defence and aviation sectors.

4.30 The Borough is a significant employer and has strong economic linkages with its neighbouring authorities that together form part of the Blackwater Valley economic area. Ensuring that sufficient employment land is provided not only within the Borough, to support the wider Functional Economic Area (FEA) that the Borough is at the heart of, is therefore a key issue to address. Figure 5 shows the Hart, Rushmoor and Surrey Heath FEA in the context of the Enterprise M3 LEP area.

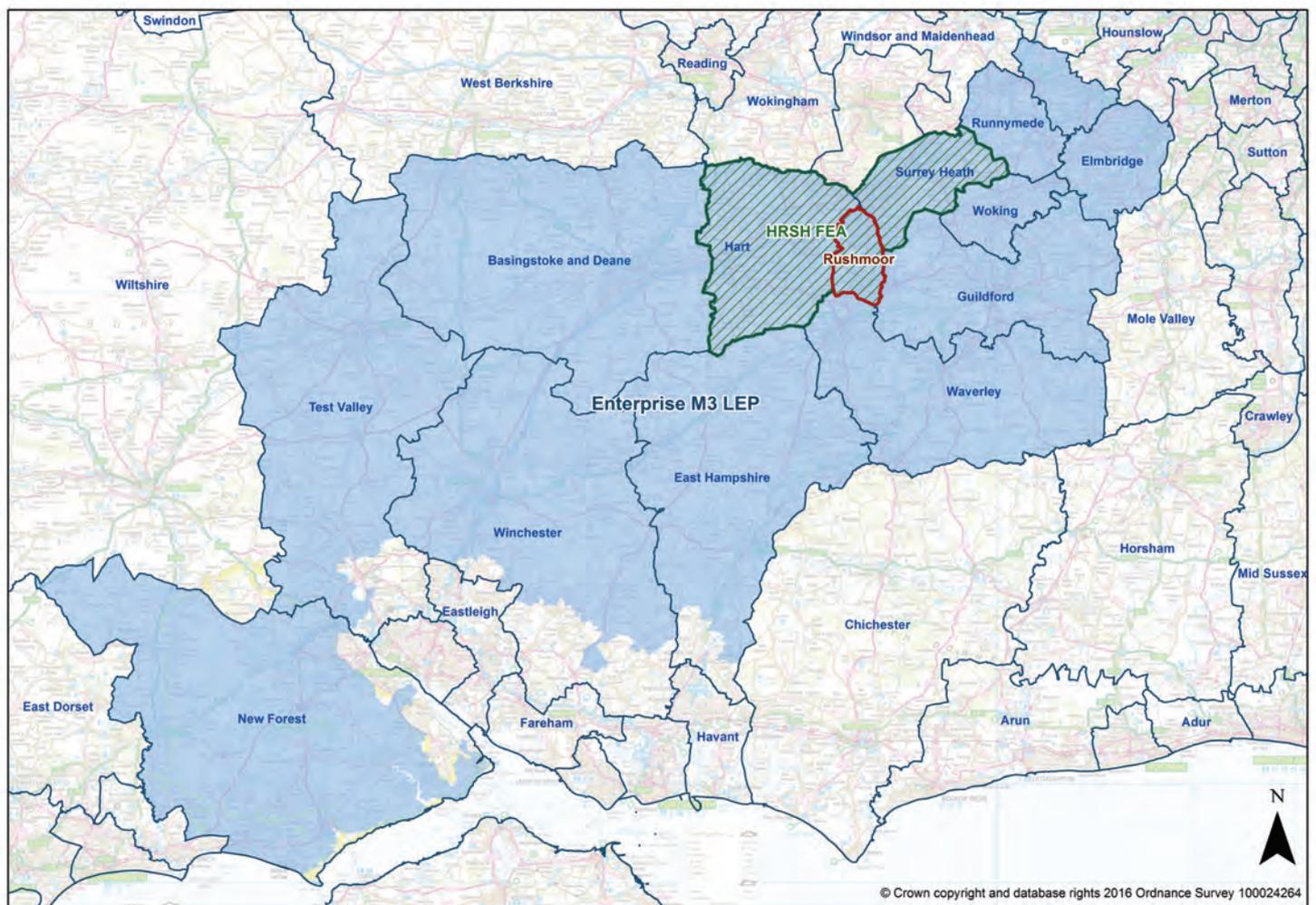


Figure 5 - Hart, Rushmoor and Surrey Heath Functional Economic Area and Enterprise M3 Local Enterprise Partnership

4.31 However, it is also recognised that the town of Farnham (Waverley Borough) and the settlements of Ash and Tongham (Guildford Borough) also have strong economic linkages with Rushmoor and make a valuable contribution towards economic development in the geographical area known as the Blackwater Valley sub region.

Strategic Cross Boundary Matters 4

Who has been involved and the arrangements for co-operation

4.32 Partners responsible for parts of a Functional Economic Area (FEA) with Rushmoor:

- Hart District Council
- Surrey Heath Borough Council

4.33 Other partners:

- Enterprise M3 LEP
- Guildford Borough Council
- Hampshire County Council
- Waverley Borough Council

4.34 In addition to regular duty to cooperate meetings and/or engagement with the above bodies, the following working arrangements have been established:

- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

How the issue has been addressed

4.35 The Council consulted neighbouring authorities and key economic stakeholders on a Functional Economic Area Analysis that examined the different ways in which the functional economic area, of which Rushmoor is part, could be defined. The final report was published in October 2014 and presents conclusions and recommendations to be taken forward in planning for economic development.

4.36 One of the recommendations of the FEA Analysis is that the authorities of Hart, Rushmoor and Surrey Heath should update the joint Employment Land Review (ELR) to reflect changes to planning policy and guidance, and the substantial changes that have occurred within the commercial property market. This however continued to build on a long history of joint working.

4.37 The authorities of Hart, Rushmoor and Surrey Heath have all published Functional Economic Area reports that identify strong linkages between the three local authority areas. Officers, in consultation with Members, therefore decided to update the Employment Land Review (which was previously undertaken jointly in 2009), and the Terms of Reference for the Hart, Rushmoor and Surrey Heath Housing Joint Member Liaison Group were amended to include employment matters.

4.38 The Councils consulted on the Draft Rushmoor Employment Land Review in March 2015 and received comments from a number of key economic stakeholders. These comments were incorporated into the final Employment Land Review in June 2015. A further update to the ELR has since been undertaken, in partnership with Hart District Council and Surrey Heath Borough Council. This is dated November 2016, and was published in January 2017.

4.39 It should be noted that a study was undertaken into the Economic Impacts of Business Aviation at Farnborough Airport in 2009. This estimated the significant direct, indirect, induced and catalytic economic impacts that different levels of annual business aviation air traffic movements at the Airport would generate. For example, the strongest concentrations of direct Airport employees were found in Hart District, and Rushmoor and Surrey Heath Boroughs, where cumulatively, over half of the Airport's employees resided.

4 Strategic Cross Boundary Matters

4.40 This was corroborated in the findings of the report defining the FEA, which also identified the key economic linkages between these three authorities, and formed the basis for the 2009, 2015 and 2016 Employment Land Reviews. The key economic impacts of the Airport are therefore accounted for in terms of the analysis of employment land supply, and the conclusions regarding future employment land requirements over the Plan period as framed in the Employment Land Review.

4.41 An additional recommendation in the FEA report is that the Council will engage with Waverley Borough Council and Guildford Borough Council to determine whether there are any key economic issues that need to be addressed cross boundary and whether they consider themselves to be part of the Rushmoor Functional Economic Area. Rushmoor officers have subsequently met with officers from Guildford and Waverley Councils to discuss the economic evidence base (including the draft ELR) and the economic chapter of the draft Local Plan.

The outcomes

Outcome 2a - Agreement on FEA, publication of Joint ELR and contribution of Rushmoor Local Plan to meeting Economic needs of wider FEA

The authorities of Hart, Rushmoor and Surrey Heath have reached agreement on an appropriate Functional Economic Area and published in January 2017 a Joint Employment Land Review (November 2016), which identifies employment land needs across the FEA and has informed the relevant policies of the Local Plan. A Statement of Common Ground has been agreed between the FEA partners. This sets out the cooperation that has taken place on this matter and that the level of requirement identified in the ELR can be met from the existing supply of land allocations and extant permissions.

Outcome 2b - Inclusion of policies which support the vision and relevant priorities of the Enterprise M3 LEP and have been informed by engagement with the LEP.

4.42 The Local Plan includes policies which support the vision and relevant priorities of the Enterprise M3 LEP and have been informed by engagement with the LEP. The EM3 LEP has stated its support for the overall strategy and approach set out in the Draft Submission Local Plan and commented that: "the document clearly has been developed with Enterprise M3's Strategic Economic Plan in mind and this is to be welcomed". It has also stated its support for the Spatial Strategy and the principle of a balanced approach between residential development and employment sites.

Outcome 2c - No unresolved cross boundary matters relating to economic development with Guildford or Waverley Borough Council which require attention at this time.

4.43 Based on ongoing engagement with both Guildford and Waverley Borough Councils, there are no unresolved cross boundary matters relating to economic development which require attention at this time.

Strategic Cross Boundary Matters 4

4.3 Matter 3 - Natural Environment (incl TBH SPA)**The strategic cross-boundary matter**

4.44 Rushmoor lies within a larger than local level countryside and landscape context. There are strategic objectives and strategies for these areas, such as the Eversley Forest Countryside Access Plan and the Blackwater Valley Countryside Strategy which require joint working to ensure a consistent approach.

4.45 The Thames Basin Heaths Special Protection Area (TBH SPA) was designated in March 2005 and is protected from adverse impact by European and UK law. The TBH SPA is a network of heathland sites designated for their ability to provide a habitat for the internationally important bird species of woodlark, nightjar and Dartford Warbler. The TBH SPA spans 11 local authorities across Hampshire, Berkshire and Surrey.

4.46 Based on research, Natural England consider there is a cause and effect relationship between recreational use and Annexe 1 heathland bird populations.⁽¹⁾ This research indicates a number of mechanisms leading to impacts on breeding success, ranging from direct mortality (such as people trampling on nests), to nest abandonment or predation due to frequent flushing of birds (by people and dogs), or avoidance of disturbed areas. A whole range of wider effects are also associated with more general urban pressures, including uncontrolled heathland fires, fragmentation and pollution of the heaths, and cat predation.

4.47 As a result, Natural England objected to all planning applications for a net increase in housing within 5km of the SPA and this led to the refusal of planning permissions until mitigation measures could be put in place. In order to 'unlock' future housing development, joint working between the affected local authorities, Natural England and other interested bodies took place through the Joint Strategic Partnership (JSP) to deliver a consistent approach to avoidance of harm and mitigation of impacts to ensure that new homes could be delivered within the affected local authorities without harming the heathland habitats. The cross boundary impacts of visitors to the SPA has also meant that a coordinated approach is required.

4.48 Rushmoor Borough lies wholly within 5km of the TBH SPA. This means that all net new dwellings must provide SPA mitigation measures as set out in the Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy 2014.

Who has been involved and the arrangements for co-operation

4.49 Rushmoor Borough Council has engaged with the following duty to cooperate bodies on this issue:

- Elmbridge Borough Council
- Enterprise M3 Local Enterprise Partnership
- Environment Agency
- Guildford Borough Council
- Hart District Council
- Hampshire County Council
- Hampshire and Isle of Wight Local Nature Partnership
- Natural England

Annexe 1 wild bird species protected under the Birds Directive 2009/147/EC.

4 Strategic Cross Boundary Matters

- Royal Borough of Windsor and Maidenhead
- Surrey County Council
- Surrey Heath Borough Council
- Waverley Borough Council
- Woking Borough Council
- Wokingham Borough Council

4.50 In addition to regular duty to cooperate meetings and/or engagement with the above bodies, the following working arrangements have been established:

- Thames Basin Heaths Joint Strategic Partnership (JSP) Board
- Thames Basin Heaths Strategic Access Management and Monitoring (SAMM) Board
- Thames Basin Heaths Officer Group
- Thames Basin Heaths Access Management and Monitoring Partnership

4.51 In addition, Rushmoor Borough Council is a member of the Hampshire Biodiversity Information Centre (HBIC) Partnership.

How the issue has been addressed

4.52 The Council has worked with Hampshire County Council to contribute towards the development of the draft Hampshire and Countryside Access Plan 2015-2025.

4.53 Natural England and the Environment Agency have been consulted during the preparation of Habitat Regulations Assessment of the emerging Local Plan. This highlighted the need for further evidence to be collected on the potential impacts of air pollution on designated sites.

4.54 Rushmoor Borough Council has engaged with Waverley Borough Council on the Farnham and Aldershot Strategic Gap, an existing local policy designation which identifies an area between Farnham, Badshot Lea and Aldershot and has played an important role in preventing the coalescence of Farnham and Aldershot.

4.55 As a member of the JSP, the Council has been part of a continuous engagement process on issues related to the TBHSPA since 2005. The Partnership includes adjoining local authorities, Natural England and other advisory bodies such as the RSPB. The JSP Board (made up of local authority Councillors) and the officers group meet at least twice a year. In addition, the Council is represented by officers on the Strategic Access Management and Monitoring Group which looks more specifically at access management and monitoring, and by Members on the Thames Basin Heaths Strategic Access Management and Monitoring (SAMM) Board.

4.56 A number of SANG sites have been delivered to mitigate the impact on the SPA. This has included three areas of SANG: Hawley Meadows, Rowhill Nature Reserve and Southwood Woodlands. In addition, a bespoke SANG, known as the Wellesley Woodlands, has been delivered to mitigate the impact of the Wellesley development. Hawley Meadows is a shared SANG, which provides mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas. A Memorandum of Understanding (MoU) relating to this was signed in 2010.

Strategic Cross Boundary Matters 4

4.57 In addition, in November 2017, Hart District Council and Rushmoor Borough Council signed a Memorandum of Agreement (MOA). This MOA sets out the principles which shall govern the support that Hart will give Rushmoor through access to Suitable Alternative Natural Greenspace (SANG) capacity in Hart District as habitat mitigation for 3,600 people (around 1,500 new homes) arising from anticipated developments within Rushmoor Borough. This has established an arrangement to enable developers pursuing schemes in parts of the borough to contribute to new SANG projects within the district of Hart, in order to enable the delivery of net new residential development in Rushmoor.

4.58 The policy framework in the Local Plan will not allow net new residential development to proceed without appropriate avoidance and mitigation measures. To deliver the housing anticipated over the Plan period, it is recognised that there is a need to deliver additional SANG capacity, on top of the shared SANG offered by Hart District Council, to support residential development up to 2032. Hence, work is ongoing to identify SANG that will mitigate the remaining residential development that could be delivered by the Local Plan. Further information is provided in the Thames Basin Heaths Special Protection Area Topic Paper (January 2018).

The outcomes

Outcome 3a - Production of HRA, prepared in close consultation with Natural England and the Environment Agency, which demonstrates that any adverse effect on Natura 2000 sites, from proposed development in the Local Plan can be adequately mitigated.

4.59 The Draft HRA supporting the Local Plan Preferred Approach has been updated to take account of the comments made by Natural England in relation to the potential impacts of air pollution on the Thames Basin Heaths SPA. This has resulted in the production of a HRA, prepared in close consultation with Natural England and the Environment Agency, which demonstrates that any adverse effect on Natura 2000 sites, from proposed development in the Local Plan can be adequately mitigated.

4.60 Natural England was concerned that adequate Suitable Alternative Natural Greenspace (SANG) had not been identified in the Plan, meaning that the Plan would struggle to meet the requirements of the Habitat Regulations, and this put at risk the soundness of the Plan at Examination. In consultation with Natural England, the Council has undertaken further work to resolve this issue. On 16th January 2018, Natural England wrote to the Council to confirm that it is now satisfied that adequate Suitable Alternative Natural Greenspace (SANG) land has been identified to enable the delivery of this Local Plan. As a consequence, it is now of the view that the Local Plan would meet the requirements of the Habitats Regulations, 2017 and therefore remove its concern in relation to soundness.

Outcome 3b - Agreed mitigation measures for all net new dwellings comprising the provision of Suitable Alternative Natural Greenspace (SANG) and the payment of financial contributions towards Strategic Access Management and Monitoring Measures (SAMM)

4.61 Through joint working at the strategic level, agreed mitigation measures for all net new dwellings comprising the provision of Suitable Alternative Natural Greenspace (SANG) and the payment of financial contributions towards Strategic Access Management and Monitoring Measures (SAMM) have been established.

4.62 This has resulted in the following:

4 Strategic Cross Boundary Matters

- The development of, and agreement to, the Thames Basin Heaths Special Protection Area Delivery Framework in 2009;
- The development and adoption of Policy NRM6 in the South East Plan; and
- A Memorandum of Understanding for the collection of Strategic Access and Management (SAMM) contributions.
- An adopted Policy on the TBH in the Rushmoor Core Strategy (CP13)
- The inclusion of a Policy on the TBH in the new Local Plan (NE1)

4.63 The above outcomes mean that a package of avoidance and mitigation measures are in place which can allow housing development in the Borough to take place (subject to sufficient SANG being delivered).

Outcome 3c - Delivery of shared SANG to provide mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas

- The delivery of shared SANG at Hawley Meadows/Blackwater Park which provides mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas.
- In November 2017, Hart District Council and Rushmoor Borough Council signed a Memorandum of Agreement (MOA). This MOA sets out the principles which shall govern the support that Hart will give Rushmoor through access to Suitable Alternative Natural Greenspace (SANG) capacity in Hart District as habitat mitigation for 3,600 people (around 1,500 new homes) arising from anticipated developments within Rushmoor Borough. This has established an arrangement to enable developers pursuing schemes in parts of the borough to contribute to new SANG projects within the district of Hart, in order to enable the delivery of net new residential development in Rushmoor.

Strategic Cross Boundary Matters 4

4.4 Matter 4 - Climate Change, Water Supply and Waste

The strategic cross-boundary matter

4.64 Identifying the potential impacts of delivering the Local Plan on the security of water supply and any impacts resulting from increased volumes of waste water on water quality.

Who has been involved and the arrangements for co-operation

4.65 Rushmoor Borough Council has engaged with the following duty to cooperate bodies on this issue:

- Environment Agency
- Guildford Borough Council
- Hart District Council
- Natural England
- South East Water
- Surrey Heath Borough Council
- Thames Water

4.66 In addition to regular duty to cooperate meetings and/or engagement with the above bodies, the following working arrangements have been established:

- Joint Water Cycle Study (WCS) steering group.

How the issue has been addressed

4.67 The Council has engaged with water companies as part of ongoing work in support of the Infrastructure Plan. The Infrastructure Plan identifies known capacity and details of any known or planned provision.

4.68 The Council consulted the Environment Agency and Natural England on the draft Habitats Regulations Assessment (HRA) in 2015. Comments made have been taken into account, including comments by the Environment Agency recommending the production of a Water Cycle Study to support the Local Plan.

4.69 The Council commissioned a Joint Water Cycle Study with Surrey Heath and Hart District Council.

The outcomes

Outcome 4a - Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

The Council has published an Infrastructure Plan (IP), which has been informed by discussions with relevant stakeholders and infrastructure providers, to ensure it can be demonstrated that the Local Plan is deliverable.

Outcome 4b - Production of a Joint Water Cycle Study, prepared with Hart District Council and Surrey Heath Borough Council, which has informed the relevant policies of the Local Plan.

4 Strategic Cross Boundary Matters

4.70 The Council has published a joint Water Cycle Study, approved by key stakeholders, to inform the Local Plan. Including the addition of a criterion within Policy IN1 (Infrastructure and Community Facilities), which relates to capacity in the sewage network.

Outcome 4c - Inclusion of a policy within the Local Plan to address water efficiency standards as a result of cooperation with the Environment Agency

4.71 Rushmoor is identified as being located within an Environment Agency Water Stressed Area. Accordingly, a policy is introduced in the Local Plan seeking a tighter requirement on water efficiency standards – all new homes being required to limit usage to 110 litres/person/day. This will help to address concerns relating to water abstraction rates. In addition, the Local Plan requires that new non-residential development of 1,000 sqm GEA or more achieves the BREEAM 'excellent' standard for water consumption.

Strategic Cross Boundary Matters 4

4.5 Matter 5 - Flooding

The strategic cross boundary matter

4.72 The greatest risk of flooding in Rushmoor is from surface water. The majority of the soils in the Borough are very permeable, and in places, the water table is high, leading to the saturation of the soil and high surface water run-off. Climate change is due to exacerbate this problem, with increased amounts of water flowing into drainage systems both in intense summer storms and prolonged winter storms, causing greater rates and volumes of run off. This increased run off could reduce water quality in both Cove Brook and the River Blackwater.

Who has been involved and the arrangements for co-operation

4.73 Rushmoor Borough Council has engaged with the following duty to cooperate bodies on this issue:

- Environment Agency
- Guildford Borough Council
- Hart District Council
- Hampshire County Council
- Surrey Heath Borough Council
- Waverley Borough Council

4.74 In addition to regular duty to cooperate meetings and/or engagement with the above bodies, the following working arrangements have been established:

- Collaborative working on the preparation of the Strategic Flood Risk Assessment with Hampshire County Council and the Environment Agency.

How the issue has been addressed

4.75 The Council engaged with both the Environment Agency and Hampshire County Council in its role as Lead Local Flood Authority in the preparation of a new Level 1 Strategic Flood Risk Assessment. All parties fed into the scope of the plan and provided feedback on the final document. The Environment Agency were subsequently required to sign off the document.

4.76 The Council has engaged with Waverley and Guildford Borough Councils on the issue.

The outcomes

Outcome 5a - Production of a robust update to the Strategic Flood Risk Assessment, which has informed the policies in the emerging Local Plan. There is a strong focus on addressing surface water flooding and the introduction of sustainable drainage systems (SUDs) within new development. The SFRA has also helped the Council to identify areas within the Borough where infiltration SUDs may not be appropriate.

4 Strategic Cross Boundary Matters

4.77 Through positive engagement, the Council has produced a robust update to the Strategic Flood Risk Assessment. This document has, in turn, informed the policies in the emerging Local Plan. There is a strong focus on addressing surface water flooding and the introduction of sustainable drainage systems (SUDs) within new development. The SFRA has also helped the Council to identify areas within the Borough where infiltration SUDs may not be appropriate.

Outcome 5b - No unresolved cross boundary matters relating to flooding with Guildford or Waverley Borough Council which require attention at this time.

4.78 Based on ongoing engagement with both Guildford and Waverley Borough Councils, there are no unresolved cross boundary matters relating to economic development which require attention at this time.

Strategic Cross Boundary Matters 4

4.6 Matter 6 - Transport

The strategic cross-boundary matter

4.79 The NPPF states that local authorities should work with neighbouring authorities and transport providers to develop strategies for the provision of viable infrastructure which is necessary to support sustainable development. Hampshire County Council (HCC) (as transport authority and highway authority covering the borough of Rushmoor) and Surrey County Council (the Highway authority responsible for part of the A331 and the highway network in neighbouring Surrey authorities) have been involved throughout the preparation of the Local Plan.

Who has been involved and the arrangements for co-operation

4.80 Rushmoor Borough Council has engaged with the following duty to cooperate bodies on this issue:

- Enterprise M3 Local Enterprise Partnership
- Guildford Borough Council
- Hart District Council
- Hampshire County Council
- Highways England
- Surrey County Council
- Surrey Heath Borough Council
- Waverley Borough Council

4.81 The North Hampshire Transport Model (NHTM) is owned by HCC, but is built to take account of the cross boundary strategic nature of transport matters by modelling the transport implications of development in a wider strategic context.

How the issue has been addressed

4.82 The Council has met with Hampshire County Council (HCC) on a number of occasions to discuss the emerging Local Plan policy context and transport evidence required. In addition, the Council consulted HCC and Highways England (formerly the Highways Agency) on the specification for the transport modelling and Transport Assessment that has informed the Local Plan.

4.83 Consultation has taken place with Hampshire County Council and other transport providers on the infrastructure needs to be identified in the Infrastructure Plan (IP).

4.84 In addition, the Council has met with neighbouring local planning authorities to discuss the implications of the growth set out in the Rushmoor Local Plan in combination with other Local Plan growth strategies on the Strategic and local road networks. The Council initiated meetings with Guildford Borough Council, Waverley Borough Council, Surrey County Council and Hampshire County Council in order to ensure cooperation was taking place between the authorities, including ensuring consistency between cross county transport assessments for Local Plans and to discuss proposed mitigation/ planned transport works and potential cross boundary impacts.

4 Strategic Cross Boundary Matters

The outcomes

Outcome 6a - Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

4.85 The production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

Outcome 6b - Production of transport evidence, prepared in close consultation with relevant partners, which has informed Local Plan policies, to ensure it can be demonstrated that the Local Plan is deliverable and identify relevant mitigation which has been incorporated into the Infrastructure Plan.

4.86 The production of a transport evidence base, prepared in close consultation with relevant partners, which has informed Local Plan policies, ensures it can be demonstrated that the Local Plan is deliverable and identifies relevant mitigation, which has been incorporated into the Infrastructure Plan. This includes:

- Agreement to utilise the North Hampshire Transport Model (NHTM) to test the impacts of the Local Plan on the Strategic and local road networks.
- Continued joint working with Hampshire County Council to ensure that transport mitigation schemes are designed and implemented in a timely manner to support the deliver of the Local Plan. The evidence base will continue to document progress as the Local Plan moves from policy to implementation.
- Agreement with Guildford Borough Council to keep officers informed of the inputs (specifically relating to growth assumptions for neighbouring authority areas) and the subsequent outputs of the NHTM. GBC officers to keep RBC officers informed of the likely scale and distribution of development in Guildford as they progress their Local Plan. It was identified that there may be scope to jointly bid for central government / LEP funding for infrastructure improvements to routes that serve both boroughs (such as the A31 / A331 and the North Downs Line).
- Agreement to keep Waverley Borough Council officers informed of the inputs (specifically relating to growth assumptions for neighbouring authority areas) and the subsequent outputs of the NHTM. WBC officers to keep RBC officers informed of the likely scale and distribution of development in Waverley (specifically for the town of Farnham) as they progress their Local Plan.

4.87 The Council has agreed the wording and supporting text of the Local Plan policy on Transport (IN2) with Hampshire County Council.

Strategic Cross Boundary Matters 4

4.7 Matter 7 - Healthcare Provision

The strategic cross-boundary matter

4.88 Addressing the potential impacts of delivering the Local Plan on healthcare provision.

Who has been involved and the arrangements for co-operation

4.89 Rushmoor Borough Council has engaged with the following duty to cooperate bodies on this issue:

- Guildford Borough Council
- Hart District Council
- Hampshire County Council
- North East Hampshire and Farnham Clinical Commissioning Group (CCG)
- Surrey Heath Borough Council
- Waverley Borough Council
- NHS England (South)

How the issue has been addressed

4.90 Rushmoor lies within the North East Hampshire and Farnham Clinical Commissioning Group (CCG) which also covers part of Hart District. An initial joint meeting was held with Hart District Council and this CCG (along with Waverley Borough Council and other delivery partners including GPs) to identify some key links and roles and responsibilities.

4.91 The North East Hampshire and Farnham Clinical Commissioning Group (CCG) identifies the need to further develop a 'hub and spoke' approach to delivering primary care services. Aldershot Centre for Health and Farnham Hospital (Waverley Borough) act as natural 'hubs'. However, Farnborough is the only locality within the CCG area without a locality health centre (such as a health centre/ treatment centre or hospital). Therefore, the CCG have been identifying opportunities to provide an integrated care services hub in the Farnborough locality.

4.92 In November 2017, planning permission was granted for the change of use of the Voyager Building in Southwood Business Park from offices (use class B1) to a community health care facility (use class D1). Following this, Rushmoor Borough Council's Cabinet gave the authority to acquire, either by agreement or by the making of a Compulsory Purchase Order, the land known as Voyager House, Apollo Rise, Southwood Business Park to deliver, in partnership with the North East Hampshire and Farnham Clinical Commissioning Group, an Integrated Care Centre for the locality of Farnborough.

The outcomes

Outcome 7a - Production of an Infrastructure Delivery Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

4 Strategic Cross Boundary Matters

4.93 The Council has engaged with the appropriate organisations as part of ongoing work in support of the Infrastructure Plan. The Infrastructure Plan identifies known capacity and details of any known or planned provision. The Council has published an Infrastructure Plan (IP), which has been informed by discussions with relevant stakeholders and infrastructure providers, to ensure it can be demonstrated that the Local Plan is deliverable.

Outcome 7b - Incorporation of health and wellbeing within the Local Plan and inclusion of a policy to ensure that infrastructure is provided in a timely and sustainable manner and that development includes the provision of, or meets the reasonable costs of providing necessary infrastructure to address needs arising from the development

Summary and Conclusions 5

5 Summary and Conclusions

5.1 The purpose of this statement is to demonstrate how the Council has met both the legal and soundness requirements of the Duty to Co-operate in the production of the Draft Submission Local Plan taking account of strategic planning issues that impact across the boundaries of other local authorities.

5.2 The content of this report provides a summary of the evidence submitted to demonstrate how the Council has met the Duty. The appendices provide a more detailed audit of the actions undertaken and outcomes achieved under the Duty to Cooperate.

Identifying Strategic Matters and Process

5.3 The first stage of the process is to identify the key strategic priorities, which cross administrative boundaries, and are relevant to the delivery of the strategy in the Local Plan. To set out how the Council intended to carry out the duty to co-operate in preparing the Local Plan, the Council published a set of duty to cooperate frameworks in a document titled the '*Rushmoor Local Plan – Meeting the Duty to Cooperate*'. Duty to cooperate bodies were consulted on a draft of this document in November 2014, comments were taken into account and a final document was published in February 2015. This document identified and contains a 'framework' for the following strategic priorities which have cross boundary implications:

- Climate Change, Water Supply and Waste
- Economic Development
- Flooding
- Gypsies and Travellers
- Health Provision
- Housing
- Thames Basin Heaths Special Protection Area (TBH SPA)
- Natural Environment
- Transport

5.4 Alongside the preparation and publication of the Duty to Cooperate Frameworks, the Council established procedures to monitor and report activities under the duty to cooperate. This has assisted the Council to identify gaps throughout the preparation of the Local Plan and has enabled the authority to identify opportunities and establish a need for formalised forums for co-operation and/or the value of existing forums.

The Requirements of the Duty

Constructive

5.5 The Council has worked constructively with its duty to cooperate partners from the outset and much of the co-operation is built on existing working relationships and arrangements in place prior to the development of the Rushmoor Local Plan. The Council has sought to approach co-operation in a meaningful and positive way, focusing on actions and achieving outcomes as part of working groups and focused meetings.

5 Summary and Conclusions

5.6 In this statement, the Council has provided a number of examples where the Council has proactively initiated and/or engaged in constructive co-operation.

Active

5.7 The Council has been active throughout the process in order to tackle strategic matters with its cross boundary partners. This has included the establishment of forums to enable decisions and agreements to be made at both the officer and Member level.

5.8 In this statement, the Council has provided a number of examples of decisions or agreements made where the Council has been active in seeking an outcome from co-operation. Appendix 1 sets out an audit trail of the key discussions made as part of the preparation of the Rushmoor Local Plan and how co-operation under the Duty to Cooperate has resulted in effective and deliverable policies in the Local Plan which deal with strategic matters.

Ongoing

5.9 Co-operation has been ongoing and founded, in many cases, on partnerships built prior to preparation of the Rushmoor Local Plan. Work under the Duty has continued to evolve through constructive and active work with neighbouring authorities and key partners in connection with the preparation of the Plan.

5.10 In October 2014, the Council took the decision to pursue a new, single Rushmoor Local Plan Development Plan Document (DPD). This will provide the overarching spatial strategy for Rushmoor, guiding the location, scale and type of future development up to 2032, as well as providing detailed development management policies. Prior to this decision the Council had been preparing a Delivering Development DPD to sit alongside the Core Strategy DPD (adopted in 2011). The engagement which took place in preparing the the Delivering Development DPD has been used to inform the preparation of the new Rushmoor Local Plan and, where relevant, this has been included in this statement.

5.11 Following this decision, in November 2014, the Council consulted Duty to Cooperate bodies on the document titled the '*Rushmoor Local Plan – Meeting the Duty to Cooperate*'. Since this time, the Council has used this document to guide engagement under the Duty to Cooperate to ensure that it focuses on the key strategic matters and parties are working towards the anticipated outcomes.

Collaborative

5.12 Section 33A(6) of the 2004 Act requires local planning authorities and other public bodies to consider entering into agreements on joint approaches. Local planning authorities are also required to consider whether to prepare local planning policies jointly under powers provided by section 28 of the 2004 Act.

5.13 The Council has undertaken a number of pieces of joint work to support the preparation of the Rushmoor Local Plan, for example, it has prepared the following pieces of evidence including:

- Joint Water Cycle Study prepared with Hart District Council and Surrey Heath Borough Council
- Joint Employment Land Review with Hart District Council and Surrey Heath Borough Council
- Joint Strategic Housing Market Assessment with Hart District Council and Surrey Heath Borough Council
- Joint Retail and Leisure Study - Part 1 Development Needs (February 2015) with Hart District Council

Summary and Conclusions 5

5.14 It has not been considered appropriate to prepare a joint plan across the HMA. It is acknowledged that this could have been one mechanism to enable constructive, active and ongoing engagement on housing and other strategic matters. However, given that the HMA partners sit across different County boundaries, this would have potentially added a layer of complexity that could have been counterproductive in terms of decision making and the appropriate mechanisms to deliver expediently an up to date development plan.

5.15 The Council considered that preparing a Local Plan for Rushmoor was the most effective and expedient way to ensure that an up to date Local Plan could be put in place to deal with some of the key challenges for the Borough (such as the need for regeneration of Aldershot and Farnborough Town Centres). Extensive collaboration has taken place between the three HMA authorities at Officer and Member level, and the Rushmoor Plan is an expression of this cross boundary working. It therefore represents an appropriate strategy to deal with the particular characteristics of the Borough, and for delivery of growth in the wider context.

The Outcomes

The table below provides a summary of the outcomes achieved through the Duty to Cooperate and how this has resulted in effective and deliverable policies within the Local Plan.

The Outcome	How this has resulted in effective and deliverable policies?
Agreement on Housing Market Area and publication of Joint Strategic Housing Market Area (Outcome 1a) and meeting OAHN (Outcome 1c)	<ul style="list-style-type: none"> Provides evidence on the level of housing required to ensure that the Council is contributing to meeting the full objectively assessed housing need for the housing market area.
The publication of a Strategic Housing and Employment Land Availability Assessment (2018), using a standard methodology agreed by HMA partners (Outcome 1b)	<ul style="list-style-type: none"> Ensures the Rushmoor Local Plan is maximising the contribution the Borough is making to the wider housing needs of the HMA. Identifies the key sites which are critical to the delivery of the housing strategy over the plan period, which have been allocated in the Local Plan. Identifies a supply of sites in order to demonstrate that Rushmoor can deliver against its proposed housing requirement, which meets the OAHN.
Publication of a Travellers Accommodation Assessment (2013), in accordance with the commitment made by Hampshire Joint Authorities' Gypsy and Traveller Panel to seek to meet needs within the Borough (Outcome 1d)	<ul style="list-style-type: none"> Policy LN3 (Gypsies, Travellers and Travelling Showpeople) provides the policy framework to safeguard existing sites for Travelling Showpeople and where additional local need is demonstrated for new sites for Gypsies and Travellers and Travelling Showpeople, including transit sites, planning permission will be granted, or sites identified, to meet this need subject to meeting certain criteria. The GTAA identifies the need for plots to meet need Rushmoor's well-established Travelling Showpeople community. Policies LN3.1 and LN3.2 allocate plots to meet these needs.
The publication of a Joint Employment Land Review (2016), which identifies employment land needs across the FEA (Outcome 2a)	<ul style="list-style-type: none"> Ensures the Rushmoor Local Plan is making an appropriate contribution to wider economic needs of the FEA. Provides evidence to support the protection of employment land and economic assets within the Borough to meet the wider economic needs of the FEA and the Enterprise M3 LEP area. This has informed the economic strategy represented in Policies PC1 to PC8 in the Local Plan. Provides evidence to support the Strategic Economic Plan for the Enterprise M3 LEP area, which identifies Farnborough as a 'Growth Town' and Aldershot as a 'Step-up Town'.

5 Summary and Conclusions

The Outcome	How this has resulted in effective and deliverable policies?
Inclusion of policies which support the vision and relevant priorities of the Enterprise M3 LEP and have been informed by engagement with the LEP (Outcome 2b)	<ul style="list-style-type: none"> Ensures the Local Plan provides the protection of employment land and economic assets within the Borough to meet the wider economic needs of the FEA and the Enterprise M3 LEP area Ensures the Local Plan supports the Strategic Economic Plan for the Enterprise M3 LEP area, which identifies Farnborough as a 'Growth Town' and Aldershot as a 'Step-up Town'.
Agreed mitigation measures for all net new dwellings comprising the provision of Suitable Alternative Natural Greenspace (SANG) and the payment of financial contributions towards Strategic Access Management and Monitoring Measures (SAMM) (Outcome 3b)	<ul style="list-style-type: none"> A package of avoidance and mitigation measures are in place which can allow housing development in the Borough to take place (subject to sufficient SANG being delivered).
Delivery of shared SANG to provide mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas (Outcome 3c)	<ul style="list-style-type: none"> Identification of adequate SANG to enable housing delivery to take place across the HMA.
Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable (Outcome 4a, Outcome 6a and Outcome 7a)	<ul style="list-style-type: none"> Informs Policy IN1 (Infrastructure and Community Facilities) and ensures that the delivery of infrastructure required to enable the delivery of homes in the Borough is prioritised.
The publication of a joint Water Cycle Study (2017), approved by key stakeholders (Outcome 4b)	<ul style="list-style-type: none"> Informs the Infrastructure Plan (IP) and Policy IN1 (Infrastructure and Community Facilities), which deals with any capacity issues to deliver the growth identified in the Local Plan. Resulted in the addition of a criterion within Policy IN1 (Infrastructure and Community Facilities) specifically related to capacity of the sewage network. Ensures that any capacity issues can be avoided or dealt with.
Inclusion of a policy within the Local Plan to address water efficiency standards as a result of co-operation with the Environment Agency (Outcome 4c)	<ul style="list-style-type: none"> Policy DE4 (Sustainable Water Use) sets a tighter water use requirement in an area of serious water stress.
The publication of a Strategic Flood Risk Assessment (2015), in close co-operation with Hampshire County Council and Environment Agency (Outcome 5a)	<ul style="list-style-type: none"> Informed the SHELAA and Spatial Strategy to ensure that development is located in areas at lowest risk of flooding. Informed the approach to managing fluvial flood risk in Policy NE6 (Managing Flood Risk). Informed the approach to areas at risk of surface water flooding in Policy NE7 (Areas at Risk of Surface Water Flooding), including areas at high risk on the boundary of the Borough. Informed the approach to surface water flooding at Farnborough Airport (Policy NE9). Surface water from the Airport runs off into Cove Brook, which is sensitive to surface water run off and there is potential for impacts further downstream.
The publication of transport evidence, prepared in co-operation with relevant partners (Outcome 6b)	<ul style="list-style-type: none"> Ensure that impacts are avoided or mitigated and demonstrate that the proposed growth strategy is deliverable. Inform the Infrastructure Plan and ensures that the delivery of infrastructure required to enable the delivery of homes in the Borough is prioritised. Identifies cross boundary impacts from either proposed development or proposed mitigation.
Incorporation of health and wellbeing within the Local Plan (Outcome 7b)	<ul style="list-style-type: none"> Ensures the Local Plan incorporates the issue of health and wellbeing. Inclusion of policy to ensure that infrastructure is provided in a timely and sustainable manner.

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6 Audit of Co-operation

6.1 Summary

6.1 This appendix provides more detail on how the Council can demonstrate active and sustained engagement on the relevant strategic cross boundary matters. It provides a list of the actions and outcomes achieved for each cross boundary matter.

6.2 The following table identifies the outcomes achieved on each strategic matter. The relevant audit of co-operation for each of these is then set out below.

Strategic Matter	Key Decision, Outcome or Process
1 - Housing (including Traveller Site Provision)	<p>1a - Agreement on Housing Market Area (HMA) and publication of Joint Strategic Housing Market Assessment (SHMA)</p> <p>1b - Standard methodology for Strategic Housing and Employment Land Availability Assessment (SHELAA)</p> <p>1c - Meeting Objectively Assessed Housing Need (OAHN)</p> <p>1d - Approach to meeting gypsy and traveller needs</p>
2 - Employment Land and Economic Development	<p>2a - Agreement on Functional Economic Area (FEA), publication of Joint Employment Land Review (ELR) and contribution of Rushmoor Local Plan to meeting economic needs of wider FEA</p> <p>2b - Inclusion of policies which support the vision and relevant priorities of the Enterprise M3 Local Enterprise Partnership (LEP) and have been informed by engagement with the LEP.</p> <p>2c -- No unresolved cross boundary matters relating to economic development with Guildford or Waverley Borough Council which require attention at this time.</p>
3 - Natural Environment (including Thames Basin Heaths Special Protection Area)	<p>3a - Production of Habitat Regulations Assessment (HRA), prepared in close consultation with Natural England and the Environment Agency, which demonstrates that any adverse effect on Natural 2000 sites, from proposed development in the Local Plan can be adequately mitigated.</p> <p>3b - Agreed mitigation measures for all net new dwellings comprising the provision of Suitable Alternative Natural Greenspace (SANG) and the payment of financial contributions towards Strategic Access Management and Monitoring Measures (SAMM)</p> <p>3c - Delivery of shared SANG to provide mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas</p>
4 - Climate Change, Water Supply and Waste	<p>4a - Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.</p> <p>4b - Production of a Water Cycle Study (WCS), prepared with Hart District Council and Surrey Heath Borough Council, which has informed the relevant policies of the Local Plan.</p> <p>4c - Inclusion of a policy within the Local Plan to address water efficiency standards as a result of co-operation with the Environment Agency</p>

6 Audit of Co-operation

Strategic Matter	Key Decision, Outcome or Process
5 - Flooding	<p>5a - Production of a robust update to the Strategic Flood Risk Assessment (SFRA), which has informed the policies in the emerging Local Plan. There is a strong focus on addressing surface water flooding and the introduction of sustainable drainage systems (SUDs) within new development. The SFRA has also helped the Council to identify areas within the Borough where infiltration SUDs may not be appropriate.</p> <p>5b - No unresolved cross boundary matters relating to flooding with Guildford or Waverley Borough Council which require attention at this time.</p>
6 - Transport	<p>6a - Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.</p> <p>6b - Production of transport evidence, prepared in close consultation with relevant partners, which has informed Local Plan policies to ensure it can be demonstrated that the Local Plan is deliverable and identify relevant mitigation which has been incorporated into the Infrastructure Plan.</p>
7 - Healthcare Provision	<p>7a - Production of an Infrastructure Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.</p> <p>7b - Incorporation of health and wellbeing within the Local Plan and inclusion of a policy to ensure that infrastructure is provided in a timely and sustainable manner and that development includes the provision of, or meets the reasonable costs of providing necessary infrastructure to address needs arising from the development</p>

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6.2 Matter 1 - Housing (incl. Traveller Site Provision)

Outcome 1a - Agreement on HMA and publication of Joint SHMA

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 1 - Meeting the Borough's housing needs and working with HMA partners to meet housing needs across the HMA.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy SS2 - Spatial Strategy Policy LN1 - Housing Mix Policy LN2 - Affordable Housing
Relevant Documents
<ul style="list-style-type: none"> Strategic Housing Market Assessment 2014 Strategic Housing Market Assessment 2016 SHMA Review 2017 Statement of Common Ground between Rushmoor Borough Council, Hart District Council and Surrey Heath Borough Council (24 January 2018)
Strategic Partners
<ul style="list-style-type: none"> Hart District Council Surrey Heath Borough Council
Governance and Working Arrangements
<ul style="list-style-type: none"> Regular officer meetings Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
31 July 2013	Duty to cooperate meeting to discuss SHMA evidence	Hart District Council
23 September 2013	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
16 December 2013	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
25 February 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
10 March 2014	Meeting held to update elected members of the purpose and emerging findings of the joint SHMA (including agreement to establish a Joint Member Liaison Group)	Hart District Council Surrey Heath Borough Council

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Date(s)	Action	Partner(s)
1 April 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
8 April 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
11 May 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
19 May 2014	Establishment of the Hart, Rushmoor and Surrey Heath Housing Joint Member Liaison Group and agreement of terms of reference	Hart District Council Surrey Heath Borough Council
25 June 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
9 July 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
22 July 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
24 September 2014	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
28 October 2014	Joint Member Liaison Group Meeting - Discussion on emerging SHMA, SHLA and Hart Housing Options Consultation.	Hart District Council Surrey Heath Borough Council
20 January 2015	Joint Member Liaison Group Meeting - Final SHMA circulated and agreed as a complete piece of evidence. Agree that officers would seek an independent review of the SHLAA and ELR through PAS.	Hart District Council Surrey Heath Borough Council
24 April 2015	Response to Hart request for information on housing need - clarification provided on Rushmoor's position relating to unmet housing need at that time.	Hart District Council
4 August 2015	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
2 February 2016	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
8 March 2016	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
6 July 2016	Duty to Cooperate Meeting with Hart District Council	Hart District Council
7 October 2016	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
14 November	Joint Member Liaison Group Meeting - Members approved the findings and publication of the SHMA.	Hart District Council Surrey Heath Borough Council

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Date(s)	Action	Partner(s)
2016		
January 2016	Publication of SHMA (2016)	Hart District Council Surrey Heath Borough Council
31 March 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
3 August 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
5 October 2017	Hart, Rushmoor and Surrey Heath SHMA Review Meeting	Hart District Council Surrey Heath Borough Council
November 2017	Review of the SHMA 2016, focussed on seeking to establish whether the OAN set out in the HRSH SHMA 2016 is still appropriate, in light of the Planning for the Right Homes consultation, representations on Hart and Rushmoor Plans, new data available and recent decisions at Local Plan Examinations.	Hart District Council Surrey Heath Borough Council
21 November 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
19 December 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
24 January 2018	Statement of Common Ground agreed	Hart District Council Surrey Heath Borough Council

Outcome 1b - Standard methodology for SHELAAs

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 1 - Meeting the Borough's housing needs and working with HMA partners to meet housing needs across the HMA.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy SS2 - Spatial Strategy Policy LN1 - Housing Mix Policy LN2 - Affordable Housing
Relevant Documents
<ul style="list-style-type: none"> Strategic Housing Land Availability Assessment 2015 PAS Review of SHLAA 2015 Strategic Housing and Employment Land Availability Assessment June 2017 Strategic Housing and Employment Land Availability Assessment January 2018
Strategic Partners

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- Hart District Council
- Surrey Heath Borough Council

Governance and Working Arrangements

- Regular officer meetings
- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
22 July 2014	Commitment to agree a joint methodology at Joint Member Liaison Group meeting.	Hart District Council Surrey Heath Borough Council
20 January 2015	Agreement to pursue an independent audit of the SHLAA at Joint Member Liaison Group meeting.	Hart District Council Surrey Heath Borough Council
March 2015	Joint Review of SHLAAs prepared by Hart, Rushmoor and Surrey Heath by the Planning Advisory Service	Hart District Council Surrey Heath Borough Council
6 November 2015	Agreement on a shared pro-forma to use for call for sites consultations in response to recommendations in the PAS review.	Hart District Council Surrey Heath Borough Council
May 2016	Agreement of a joint methodology for the Strategic Housing and Economic Land Availability Assessment (SHELAA)	Hart District Council Surrey Heath Borough Council

Outcome 1c - Meeting OAHN

Relevant Key Challenge

- Key Challenge 1 - Meeting the Borough's housing needs and working with HMA partners to meet housing needs across the HMA.

Relevant Local Plan Objectives

- Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.

Relevant Local Plan Policies

- Policy SS2 - Spatial Strategy
- Policy LN1 - Housing Mix
- Policy LN2 - Affordable Housing

Relevant Documents

- Strategic Housing Market Assessment 2014
- Strategic Housing Market Assessment 2016
- SHMA Review 2017
- Strategic Housing and Employment Land Availability Assessment 2017
- Strategic Housing and Employment Land Availability Assessment January 2018

Strategic Partners

- Hart District Council
- Surrey Heath Borough Council

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Governance and Working Arrangements

- Regular officer meetings
- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
22 July 2014	Made HMA partners aware of the potential shortfall in meeting OAHN at Joint Member Liaison Group.	Hart District Council Surrey Heath Borough Council
8 October 2014	Formal response made to Hart Housing Options Paper outlining that Rushmoor BC was unlikely to be able to meet the OAHN in the SHMA 2014 and asked Hart DC to consider whether it could meet some of the unmet need.	Hart District Council
3 November 2014	Formal letters sent to Surrey Heath BC and Hart DC to inform them of potential shortfall in meeting OAHN.	Hart District Council Surrey Heath Borough Council
28 September 2016	Provided Hart DC with information that Rushmoor Borough Council now expected to have sufficient capacity to meet OAN within the Borough boundary.	Hart District Council
31 March 2017	Agreement to prepare an MoU at Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
24 April 2017	Response to Surrey Heath letter on delivery of housing - communication on position relating to housing delivery in the Draft Submission Local Plan.	Surrey Heath Borough Council
3 August 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
21 November 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
19 December 2017	Joint Officer Meeting	Hart District Council Surrey Heath Borough Council
24 January 2018	Statement of Common Ground agreed	Hart District Council Surrey Heath Borough Council

Outcome 1d - Agreed approach to meeting gypsy and traveller needs**Relevant Key Challenge**

- Key Challenge 1 - Meeting the Borough's housing needs and working with HMA partners to meet housing needs across the HMA.

Relevant Local Plan Objectives

- Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.

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Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy LN3 - Gypsies, Travellers and Travelling Showpeople Policy LN3.1 - Peabody Road Travelling Showpeople Allocation Policy LN3.2 - Land at Hawley Lane South, Travelling Showpeople Allocation
Relevant Documents
<ul style="list-style-type: none"> Gypsy and Traveller Accommodation Assessment (2012)
Strategic Partners
<ul style="list-style-type: none"> Hart District Council Surrey Heath Borough Council
Governance and Working Arrangements
<ul style="list-style-type: none"> The members of the Hampshire Joint Authorities' Gypsy and Traveller Panel include County, Unitary and District Councils, Parish and Town Council Associations, Police and Fire Authorities and the National Park Authority.

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
28 September 2012	Correspondence regarding Gypsy Traveller and Travelling Showpeople Assessments (GTAA) - Provide information to assist Guildford BC in the preparation of a GTAA	Guildford Borough Council
28 September 2012	Correspondence regarding Waverley Traveller Accommodation Assessment - Provided information on cross boundary issues relating to gypsies, travellers and travelling showpeople to inform the emerging Waverley Traveller Accommodation Assessment.	Waverley Borough Council
12 September 2013	Response to draft Guildford Gypsy and Traveller Accommodation Assessment	Guildford Borough Council
14 October 2013	Agreement that the component planning authorities in Hampshire plan to meet gypsy and traveller needs for permanent pitches within their areas, as identified in the Travellers Accommodation Assessment for Hampshire 2013 or other robust evidence. Cooperative working on a voluntary basis was encouraged, but agreed that authorities should not ask their neighbours to accommodate unmet needs relating to their area unless they have made every effort to identify sites themselves.	Hampshire Joint Authorities' Gypsy and Traveller Panel
11 December 2013	Comments made on the Waverley Traveller Accommodation Assessment	Waverley Borough Council
27 January 2014	Meeting held on Wokingham Gypsy and Traveller Local Plan	Attendees including representatives from Surrey Heath Borough Council, Basingstoke and Deane Borough Council, Bracknell Forest Borough Council and the Homes and Communities Agency.
30 September 2014	Attendance at officer workshop at Waverley Borough Council to discuss Duty to Cooperate issues, including Gypsy, Travellers and Travelling Showpeople.	Waverley Borough Council (in addition attendees included representatives from Enterprise M3 LEP, Environment Agency, Guildford Borough Council,

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Date(s)	Action	Partner(s)
		Hart District Council, NHS Hampshire, Spelthorne Borough Council and Surrey Council Council).
2 October 2014	Response to consultation on Wokingham Gypsy and Traveller Local Plan	Wokingham Borough Council
8 January 2015	Meeting held with Waverley Borough Council officers and elected members - Agreement that both authorities will be seeking to meet its own need and it is unlikely that either authority will be in a position to meet other needs.	Waverley Borough Council
19 March 2015	Meeting held between officers from Basingstoke and Deane BC and RBC. Agreement that joint working on transit sites continues to be suitable, in partnership with Hart.	Basingstoke and Deane Borough Council
20 May 2015	Duty to cooperate meeting with Guildford Borough Council - Update provided on evidence and identified needs. Agreed no outstanding cross boundary issue at this stage.	Guildford Borough Council
23 July 2015	Response to Wokingham Gypsy and Traveller Local Plan Preferred Options Consultation	Wokingham Borough Council
11 April 2016	Communication with Hart DC with regard to evidence relating to planning for travellers - agreement that there is no need to undertake a joint update to the evidence base, and that RBC would not be asking Hart to accommodate any of its needs.	Hart District Council
26 May 2016	Participation in GTAA stakeholder interview - Provided information on Rushmoor needs and duty to cooperate issues to inform the Hart GTAA	Hart District Council
14 June 2016	Meeting with Guildford Borough Council to discuss general Duty to Cooperate issues	Guildford Borough Council
18 July 2016	Representations made on the Guildford Proposed Submission Local Plan, including comments on Gypsies and Travellers - Rushmoor is supportive of the policy approach to planning for travellers as set out in the draft Local Plan.	Guildford Borough Council
28 March 2017 and 18 April 2017	Responses to requests for information to inform Traveller Accommodation Assessments for adjoining Boroughs	Guildford Borough Council Waverley Borough Council Surrey Heath Borough Council
26 May 2016	Participation in GTAA stakeholder interview - Provided information on Rushmoor needs and duty to cooperate issues to inform the Hart GTAA.	Hart District Council

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6.3 Matter 2 - Employment Land and Economic Development

Outcome 2a - Agreement on FEA, publication of Joint ELR and contribution of Rushmoor Local Plan to meeting economic needs of wider FEA

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 3 - To deliver an appropriate supply and mix of employment land and premises to encourage economic growth and prosperity, to create a buoyant and diverse local economy, and to contribute towards delivering the employment needs of the Hart, Rushmoor and Surrey Heath Functional Economic Area.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective C - To protect the land required to fulfil the Borough's role in enabling strong economic performance across the Functional Economic Area and wider Enterprise M3 LEP area through the safeguarding of Strategic and Locally Important Employment Sites.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy PC1 - Economic Growth and Investment Policy PC2 - Strategic Employment Sites Policy PC3 - Locally Important Employment Sites Policy PC4 - Farnborough Business Park Policy PC5 - Cody Technology Park Policy PC6 - East Aldershot Industrial Cluster Policy PC7 - Hawley Lane South
Relevant Documents
<ul style="list-style-type: none"> Hart, Rushmoor and Surrey Heath Employment Land Review 2016 Hart, Rushmoor and Surrey Heath Employment Land Review 2015 Rushmoor Functional Economic Area Analysis 2014 Hart, Rushmoor and Surrey Heath Employment Land Review 2009
Strategic Partners
<ul style="list-style-type: none"> Hart District Council Surrey Heath Borough Council
Governance and Working Arrangements
<ul style="list-style-type: none"> Regular officer meetings Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
3 July 2014	Response made to Draft Hart Functional Economic Area Report Consultation	Hart District Council
August 2014	Consultation with neighbouring authorities and key stakeholders on the Functional Economic Area (FEA) analysis	Responses received from Hart District Council, Waverley Borough Council, Guildford Borough Council, Bracknell Forest Council

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Date(s)	Action	Partner(s)
7 November 2014	Response to draft FEA analysis for Surrey Heath Borough Council	Surrey Heath Borough Council
31 July 2014	Agreement to update the Hart, Rushmoor and Surrey Heath Employment Land Review (which was previously undertaken in 2009)	Hart District Council Surrey Heath Borough Council
2 October 2014	Officer Meeting to progress joint ELR	Hart District Council Surrey Heath Borough Council
4 August 2015	Officer Meeting to progress joint ELR	Hart District Council Surrey Heath Borough Council
11 November 2014	Comments made on the ELR site assessment criteria	Enterprise M3 LEP, Basingstoke and Deane Borough Council, Bracknell Forest Council, Guildford Borough Council, Runnymede Council and Wokingham Borough Council
25 November 2014	Stakeholder meeting with elected members from Hart, Rushmoor and Surrey Heath councils, key economic stakeholders and commercial property agents on findings of the joint ELR.	Enterprise M3 LEP Hampshire County Council Hart District Council Surrey Heath Borough Council
20 January 2015	Joint Member Liaison Group Meeting - Agreed to extend the terms of reference of the group to include future employment needs across the FEA. Presentation on the emerging ELR findings and agreed next steps.	Hart District Council Surrey Heath Borough Council
25 March 2015	Consultation on the draft Hart, Rushmoor and Surrey Heath ELR	Basingstoke and Deane Borough Council, Bracknell Forest Council, Enterprise M3 LEP, Guildford Borough Council, Hampshire County Council, Hart District Council, Royal Borough of Windsor and Maidenhead, Runnymede Borough Council, Surrey Heath Borough Council, Surrey County Council, Waverley Borough Council and Wokingham Borough Council
28 April 2015	Joint Member Liaison Group Meeting - Presentation of Local Plan preferred approach economic policies and justification (as set out in a Topic Paper) to the Hart, Rushmoor and Surrey Heath Housing Joint Member Liaison Group in April 2015.	Hart District Council Surrey Heath Borough Council
2 February 2016	Officer Meeting to progress joint ELR	Hart District Council Surrey Heath Borough Council
14 November 2016	Joint Member Liaison Group Meeting - shared emerging findings of update to ELR	Hart District Council Surrey Heath Borough Council

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Date(s)	Action	Partner(s)
December 2016	Officer Meeting to progress joint ELR	Hart District Council Surrey Heath Borough Council
17 January 2017	Joint Member Liaison Group Meeting - agreement to publish joint ELR update	Hart District Council Surrey Heath Borough Council
January 2017	Publication of Joint ELR	Hart District Council Surrey Heath Borough Council
24 January 2018	Statement of Common Ground agreed	Hart District Council Surrey Heath Borough Council

Outcome 2b - Inclusion of policies which support the vision and relevant priorities of the Enterprise M3 LEP and have been informed by engagement with the LEP.

<p>Relevant Key Challenge</p> <ul style="list-style-type: none"> Key Challenge 3 - To deliver an appropriate supply and mix of employment land and premises to encourage economic growth and prosperity, to create a buoyant and diverse local economy, and to contribute towards delivering the employment needs of the Hart, Rushmoor and Surrey Heath Functional Economic Area.
<p>Relevant Local Plan Objectives</p> <ul style="list-style-type: none"> Objective C - To protect the land required to fulfil the Borough's role in enabling strong economic performance across the Functional Economic Area and wider Enterprise M3 LEP area through the safeguarding of Strategic and Locally Important Employment Sites.
<p>Relevant Local Plan Policies</p> <ul style="list-style-type: none"> Policy PC1 - Economic Growth and Investment Policy PC2 - Strategic Employment Sites Policy PC3 - Locally Important Employment Sites Policy PC4 - Farnborough Business Park Policy PC5 - Cody Technology Park Policy PC6 - East Aldershot Industrial Cluster Policy PC7 - Hawley Lane South
<p>Relevant Documents</p> <ul style="list-style-type: none"> Hart, Rushmoor and Surrey Heath Employment Land Review 2016 Enterprise M3 Commercial Property Market Study 2016 Hart, Rushmoor and Surrey Heath Employment Land Review 2015 Rushmoor Functional Economic Area Analysis 2014 Enterprise M3 Strategic Economic Plan 2014 Enterprise M3 Commercial Property Market Study 2013 Key Employment Sites Study 2012 Hart, Rushmoor and Surrey Heath Employment Land Review 2009
<p>Strategic Partners</p>

Audit of Co-operation 6

- Enterprise M3 LEP
- Hart District Council
- Surrey Heath Borough Council

Governance and Working Arrangements

- Regular officer meetings
- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
16 January 2012	Attendance at EM3 LEP Infrastructure - Planning and Housing Technical Sub-Group	Enterprise M3 LEP and other attendees including Hampshire County Council, Hart District Council, Waverley Borough Council, Surrey Heath Borough Council and Guildford Borough Council
14 June 2012	Workshop on the Key Employment Sites (KES) Study	Enterprise M3 LEP and Hampshire County Council
11 October 2012	Attendance at EM3 LEP meeting with Local Authority Planners	Enterprise M3 LEP and other adjoining Local Authorities
26 April 2013	Attendance at workshop launch of Commercial Property Study	Enterprise M3 LEP
18 June 2013	Meeting between RBC Officers and Enterprise M3 LEP 'Critical Friend' on the commercial market and the role of Rushmoor (part of the Land and Property Action Group).	Enterprise M3 LEP
2 July 2015	Duty to cooperate meeting with the Enterprise M3 LEP	Enterprise M3 LEP
27 October 2015	Comments made on the specification of the EM3 LEP Commercial Property Market Study	Enterprise M3 LEP
	Attendance at workshop on emerging findings of the Commercial Property Study	Enterprise M3 LEP
	Detailed comments on the draft and final draft report	Enterprise M3 LEP
19 September 2016	Attendance at Enterprise M3 LEP Infrastructure Conference and official launch of Commercial Property Study.	Enterprise M3 LEP
December 2017	Response made to Developing an Industrial Strategy Consultation Paper	Enterprise M3 LEP

Outcome 2c - No unresolved cross boundary matters relating to economic development with Guildford or Waverley Borough Council which require attention at this time.

Relevant Key Challenge

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- Key Challenge 3 - To deliver an appropriate supply and mix of employment land and premises to encourage economic growth and prosperity, to create a buoyant and diverse local economy, and to contribute towards delivering the employment needs of the Hart, Rushmoor and Surrey Heath Functional Economic Area.

Relevant Local Plan Objectives

- Objective C - To protect the land required to fulfil the Borough's role in enabling strong economic performance across the Functional Economic Area and wider Enterprise M3 LEP area through the safeguarding of Strategic and Locally Important Employment Sites.

Relevant Local Plan Policies

- Policy PC1 - Economic Growth and Investment
- Policy PC2 - Strategic Employment Sites
- Policy PC3 - Locally Important Employment Sites
- Policy PC4 - Farnborough Business Park
- Policy PC5 - Cody Technology Park
- Policy PC6 - East Aldershot Industrial Cluster
- Policy PC7 - Hawley Lane South

Relevant Documents

- Hart, Rushmoor and Surrey Heath Employment Land Review 2016
- Hart, Rushmoor and Surrey Heath Employment Land Review 2015
- Rushmoor Functional Economic Area Analysis 2014
- Hart, Rushmoor and Surrey Heath Employment Land Review 2009

Strategic Partners

- Hart District Council
- Surrey Heath Borough Council
- Waverley Borough Council
- Guildford Borough Council

Governance and Working Arrangements

- Regular officer meetings
- Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
12 June 2014	Correspondence on FEA - Confirmation that evidence supports a functional economic area and housing market area made up of Guildford Borough, Waverley Borough and Working Borough.	Guildford Borough Council
26 August 2014	Attendance at stakeholder workshop on the draft Guildford Local Plan and subsequent response made to consultation	Guildford Borough Council
30 September 2014	Attendance at officer workshop at Waverley Borough Council to discuss Duty to Cooperate issues	Waverley Borough Council (in addition attendees included representatives from Enterprise M3 LEP, Environment Agency, Guildford Borough Council, Hart District Council, NHS Hampshire, Spelthorne Borough Council and Surrey Council Council).

Audit of Co-operation 6

Date(s)	Action	Partner(s)
7 October 2014	Ongoing engagement with Guildford Borough Council on economic issues (as recommended by the FEA Report)	Guildford Borough Council
8 January 2015	Meeting held with Waverley Borough Council officers and elected members	Waverley Borough Council
20 May 2015	Duty to cooperate meeting with Guildford Borough Council	Guildford Borough Council
16 March 2016	Response to consultation on the West Surrey Functional Economic Market Area (FEMA) consultation	Guildford Borough Council, Waverley Borough Council and Woking Borough Council
14 June 2016	Meeting with Guildford Borough Council to discuss general Duty to Cooperate issues	Guildford Borough Council
23 May 2016	Meeting with Waverley Borough Council to discuss general Duty to Cooperate issues	Waverley Borough Council
22 September 2016	Representations made on the Waverley Local Plan Part 1 (Pre-submission), including comments on Employment	Waverley Borough Council

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6.4 Matter 3 - Natural Environment (incl. TBHSPA)

Outcome 3a - Production of HRA, prepared in consultation with Natural England and the Environment Agency, which demonstrates that any adverse effect on Natural 2000 sites, from proposed development in the Local Plan can be adequately mitigated.

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 10 - Protection and enhancement of important natural environments.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective I - To conserve and enhance the Borough's built and natural environment, including heritage assets, areas of ecological value and the water environment.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy NE1 - Thames Basin Heaths Special Protection Area Policy NE2 - Green Infrastructure Policy NE3 - Trees and Landscaping Policy NE4 - Biodiversity
Relevant Documents
<ul style="list-style-type: none"> Habitat Regulations Assessment - Rushmoor Local Plan Draft Submission 2017 Habitat Regulations Assessment - Preferred Approach 2015 Thames Basin Heaths Special Protection Area Delivery Framework 2011 Thames Basin Heaths Avoidance and Mitigation Strategy (June 2014) Thames Basin Heaths Avoidance and Mitigation Strategy (November 2017) Infrastructure Delivery Plan 2018 NHTM Transport Modelling Report (2017) Joint Statement with Hampshire County Council (2017)
Strategic Partners
<ul style="list-style-type: none"> Natural England Environment Agency Hampshire County Council
Governance and Working Arrangements
<ul style="list-style-type: none"> No formal arrangements

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
12 May 2015	Consultation on the draft Habitats Regulations Assessment (HRA)	Natural England and Environment Agency
May 2015	The Draft HRA supporting the Local Plan Preferred Approach has been updated to take account of the comments made. Specific comments made on the potential impacts of air pollution were considered as part of the Transport Assessment.	Natural England

Audit of Co-operation 6

Date(s)	Action	Partner(s)
June 2015	Publication of the HRA to support the Preferred Approach Local Plan	
2015/2016	Preparation of Transport modelling to identify potential impacts of air pollution on Natura 2000 sites in and around the Borough	
June 2017	Publication of HRA to support the Draft Submission Local Plan	

Outcome 3b - Agreed mitigation measures for all net new dwellings comprising the provision of Suitable Alternative Natural Greenspace (SANG) and the payment of financial contributions towards Strategic Access Management and Monitoring Measures (SAMM)

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 10 - Protection and enhancement of important natural environments.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective I - To conserve and enhance the Borough's built and natural environment, including heritage assets, areas of ecological value and the water environment.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy NE1 - Thames Basin Heaths Special Protection Area Policy NE2 - Green Infrastructure Policy NE3 - Trees and Landscaping Policy NE4 - Biodiversity
Relevant Documents
<ul style="list-style-type: none"> Habitat Regulations Assessment - Rushmoor Local Plan Draft Submission 2017 Habitat Regulations Assessment - Preferred Approach 2015 Thames Basin Heaths Special Protection Area Delivery Framework 2011 Thames Basin Heaths Avoidance and Mitigation Strategy (June 2014) Thames Basin Heaths Avoidance and Mitigation Strategy (November 2017) Infrastructure Delivery Plan 2018 Memorandum of Agreement between Hart District Council and Surrey Heath Borough Council (10 November 2017)
Strategic Partners
<ul style="list-style-type: none"> The Thames Basin Heaths Joint Strategic Partnership Board comprises Bracknell Forest Council, Elmbridge Borough Council, Guildford Borough Council, Hart District Council, Royal Borough of Windsor and Maidenhead, Runnymede Borough Council, Rushmoor Borough Council, Surrey Heath Borough Council, Waverley Borough Council, Woking Borough Council, Wokingham Borough Council, Hampshire County Council and Natural England. The Board is advised by a number of bodies including Natural England, Berkshire Joint Strategic Planning Unit, Defence Infrastructure Organisation, Forestry Commission, Federation of Master Builders, Open Spaces Society, Royal Society for the Protection of Birds and Wildlife Trusts in the South East.
Governance and Working Arrangements

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- Thames Basin Heaths Joint Strategic Partnership (JSP) Board
- Thames Basin Heaths Strategic Access Management and Monitoring (SAMM) Board
- Thames Basin Heaths Officer Group
- Thames Basin Heaths Access Management and Monitoring Partnership

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
Ongoing	Continuous engagement through membership of the TBH SPA Joint Strategic Partnership (JSP) and attendance at the JSP officers group and JSP Board (including local authority elected members).	Thames Basin Heaths Joint Strategic Partnership Board (see above)
Ongoing	Continuous engagement through membership of the Strategic Access Management and Monitoring Group which looks more specifically at access management and monitoring	Thames Basin Heaths Joint Strategic Partnership Board (see above)
2009	The development of, and agreement to, the Thames Basin Heaths Special Protection Area Delivery Framework	
2009	The adoption of Policy NRM6 in the South East Plan	
	A Memorandum of Understanding for the collection of Strategic Access and Management (SAMM) contributions.	
2011	An adopted Policy on the TBH in the Rushmoor Core Strategy (CP13)	
February 2012	Publication of Rushmoor Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy	
February 2013	Partial revocation of the South East Plan (except for Policy NRM6: Thames Basin Heath SPA)	
July 2014	Publication of Updated Rushmoor Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy	
June 2015	The inclusion of a Policy on the TBH in the Local Plan (NE1) in the Rushmoor Local Plan Preferred Approach	
June 2017	The inclusion of a Policy on the TBH in the Local Plan (NE1) in the Rushmoor Local Plan Draft Submission	

Outcome 3c - Delivery of shared SANG to provide mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas

Relevant Key Challenge

- Key Challenge 10 - Protection and enhancement of important natural environments.

Relevant Local Plan Objectives

- Objective I - To conserve and enhance the Borough's built and natural environment, including heritage assets, areas of ecological value and the water environment.

Relevant Local Plan Policies

Audit of Co-operation 6

<ul style="list-style-type: none"> ● Policy NE1 - Thames Basin Heaths Special Protection Area ● Policy NE2 - Green Infrastructure ● Policy NE3 - Trees and Landscaping ● Policy NE4 - Biodiversity ● Policy IN1 - Infrastructure and Community Facilities
Relevant Documents
<ul style="list-style-type: none"> ● Habitat Regulations Assessment - Rushmoor Local Plan Draft Submission 2017 ● Habitat Regulations Assessment - Preferred Approach 2015 ● Thames Basin Heaths Special Protection Area Delivery Framework 2011 ● Thames Basin Heaths Avoidance and Mitigation Strategy (June 2014) ● Infrastructure Delivery Plan 2017 ● Hawley Meadow SANG MOU 2010
Strategic Partners
<ul style="list-style-type: none"> ● The Thames Basin Heaths Joint Strategic Partnership Board comprises Bracknell Forest Council, Elmbridge Borough Council, Guildford Borough Council, Hart District Council, Royal Borough of Windsor and Maidenhead, Runnymede Borough Council, Rushmoor Borough Council, Surrey Heath Borough Council, Waverley Borough Council, Woking Borough Council, Wokingham Borough Council, Hampshire County Council and Natural England. ● The Board is advised by a number of bodies including Natural England, Berkshire Joint Strategic Planning Unit, Defence Infrastructure Organisation, Forestry Commission, Federation of Master Builders, Open Spaces Society, Royal Society for the Protection of Birds and Wildlife Trusts in the South East.
Governance and Working Arrangements
<ul style="list-style-type: none"> ● Thames Basin Heaths Joint Strategic Partnership (JSP) Board ● Thames Basin Heaths Strategic Access Management and Monitoring (SAMM) Board ● Thames Basin Heaths Officer Group ● Thames Basin Heaths Access Management and Monitoring Partnership

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
March 2011	Agreement on the provision of Suitable Accessible Natural Greenspace (SANG) at Hawley Meadows/Blackwater Park	Surrey Heath Borough Council, Hart District Council and Hampshire County Council
10 September 2012	Attendance at Enterprise M3 LEP Strategic SANG Group	Enterprise M3 LEP
6 August 2013	Agreement to transfer capacity at Hawley Meadows shared SANG from Hart District Council to Surrey Heath BC and RBC	Surrey Heath Borough Council, Hart District Council
29 September 2014	Discussion with Natural England on potential future SANG sites and agreed schedule of site visits	Natural England
20 May 2015	Meeting with Guildford Borough Council to discuss potential SANG	Guildford Borough Council
2 July 2015	Meeting with Enterprise M3 LEP to discuss funding for Ball Hill SANG	Enterprise M3 LEP
13 June 2016	Discussion with Hart District Council on potential future SANG sites, including Bramshot Farm	Hart District Council

6 Audit of Co-operation

Date(s)	Action	Partner(s)
14 June 2016	Meeting with Guildford Borough Council to discuss potential SANG - agreed to continue to engage and cooperate regarding SANG provision as both Local Plans progress.	Guildford Borough Council
July 2016	Letter to Hart District Council confirming that Rushmoor Borough Council recognised the importance of working with its neighbouring authorities to secure Suitable Alternative Natural Greenspace (SANG) in order to facilitate the delivery of identified housing need across the Housing Market Area and to offer support for the LEP Bid seeking the acquisition of the Bramshot Farm site.	Hart District Council
19 January 2017	Support from RBC for the construction of the works to the junction of Bramshot Lane and the A327 and the SANGs car park to enable the implementation of SANG to support the delivery of homes in the HMA.	Hart District Council
February 2017	Formal request from Rushmoor Borough Council to Hart District Council for SANG capacity	Hart District Council
10 November 2017	Memorandum of Agreement relating to Hart District Council support to Rushmoor Borough Council for the delivery of approximately 1,500 new homes.	Hart District Council

6.5 Matter 4 - Climate Change, Water Supply and Waste

Outcome 4a - Production of an Infrastructure Delivery Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

<p>Relevant Key Challenge</p> <ul style="list-style-type: none"> Key Challenge 6 - To deliver sustainable development, to reduce carbon dioxide emissions and to mitigate and adapt to the impacts of climate change. Key Challenge 9 - To ensure that there is no increase in flood risk as a result of new development, to provide adequate water and waste water infrastructure to support sustainable development, and to maintain a healthy water environment.
<p>Relevant Local Plan Objectives</p> <ul style="list-style-type: none"> Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. Objective J - To reduce the Borough's contribution to the causes of climate change and to minimise the impacts of climate change on the Borough through a combination of mitigation and adaptation measures.
<p>Relevant Local Plan Policies</p> <ul style="list-style-type: none"> Policy IN1 - Infrastructure and Community Facilities Policy DE4 - Water Efficiency Standards
<p>Relevant Documents</p> <ul style="list-style-type: none"> Infrastructure Delivery Plan 2018 Water Cycle Study 2017
<p>Strategic Partners</p>

Audit of Co-operation 6

- Environment Agency
- Guildford Borough Council
- Hart District Council
- Natural England
- South East Water
- Surrey Heath Borough Council
- Thames Water

Governance and Working Arrangements

- Joint Water Cycle Study Steering Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)	Date(s)
September 2015	Consultation on the draft Infrastructure Plan (Local Plan Preferred Approach stage)	Thames Water, South East Water, Environment Agency, Natural England	September 2015
March 2017	Consultation on the draft Infrastructure Plan (Local Plan Submission stage)	Thames Water, South East Water, Environment Agency, Natural England	March 2017

Outcome 4b - Production of a Joint Water Cycle Study, prepared with Hart District Council and Surrey Heath Borough Council, which has informed the relevant policies of the Local Plan.

Relevant Key Challenge

- Key Challenge 6 - To deliver sustainable development, to reduce carbon dioxide emissions and to mitigate and adapt to the impacts of climate change.
- Key Challenge 9 - To ensure that there is no increase in flood risk as a result of new development, to provide adequate water and waste water infrastructure to support sustainable development, and to maintain a healthy water environment.

Relevant Local Plan Objectives

- Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities.
- Objective J - To reduce the Borough's contribution to the causes of climate change and to minimise the impacts of climate change on the Borough through a combination of mitigation and adaptation measures.

Relevant Local Plan Policies

- Policy IN1 - Infrastructure and Community Facilities
- Policy DE4 - Water Efficiency Standards

Relevant Documents

- Infrastructure Delivery Plan 2018
- Water Cycle Study 2017

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Strategic Partners
<ul style="list-style-type: none"> Environment Agency Guildford Borough Council Hart District Council Natural England South East Water Surrey Heath Borough Council Thames Water
Governance and Working Arrangements
<ul style="list-style-type: none"> Joint Water Cycle Study Steering Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
June 2015	Recommendation from Environment Agency that a Water Cycle Study is prepared to support the Local Plan	Environment Agency
1 October 2015	Feedback from EA on the potential scope for a Water Cycle Study	Environment Agency
16 March 2016	Agreement to undertake a joint Water Cycle Study	Surrey Heath Borough Council, Hart District Council
July - December 2016	Establishment of a steering group and preparation of the assessment (including collaborative working between three authorities and water companies)	Surrey Heath Borough Council, Hart District Council, Thames Water, South East Water
January 2017	Review of draft Water Cycle Study by statutory bodies	Environment Agency, Natural England, Thames Water, South East Water, Affinity Water
May 2017	Publication of Water Cycle Study	

Outcome 4c - Inclusion of a policy within the Local Plan to address water efficiency standards as a result of co-operation with the Environment Agency

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 6 - To deliver sustainable development, to reduce carbon dioxide emissions and to mitigate and adapt to the impacts of climate change. Key Challenge 9 - To ensure that there is no increase in flood risk as a result of new development, to provide adequate water and waste water infrastructure to support sustainable development, and to maintain a healthy water environment.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. Objective J - To reduce the Borough's contribution to the causes of climate change and to minimise the impacts of climate change on the Borough through a combination of mitigation and adaptation measures.

Audit of Co-operation 6

Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy IN1 - Infrastructure and Community Facilities
Relevant Documents
<ul style="list-style-type: none"> Infrastructure Delivery Plan 2018 Water Cycle Study 2017
Strategic Partners
<ul style="list-style-type: none"> Environment Agency Guildford Borough Council Hart District Council Natural England South East Water Surrey Heath Borough Council Thames Water
Governance and Working Arrangements
<ul style="list-style-type: none"> Joint Water Cycle Study Steering Group

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
19 March 2014	Consultation on the emerging Local Plan policies	Environment Agency
2014-2015	Preparation of Local Plan policy to take into account EA comments made and introduction of policy to seek tighter requirement on water efficiency standards.	Environment Agency
12 May 2015	Consultation on the draft Habitats Regulations Assessment (HRA)	Environment Agency
June 2015	Consultation on Local Plan Preferred Approach and HRA	Environment Agency
2015-2017	Amendment to the draft policy to add a requirement to meet the BREEAM 'Excellent' standard for non-residential development of 1000 sqm or above.	Environment Agency

6 Audit of Co-operation

6.6 Matter 5 - Flooding

Outcome 5a - Production of a robust update to the Strategic Flood Risk Assessment, which has informed the policies in the emerging Local Plan. There is a strong focus on addressing surface water flooding and the introduction of sustainable drainage systems (SUDs) within new development. The SFRA has also helped the Council to identify areas within the Borough where infiltration SUDs may not be appropriate.

<p>Relevant Key Challenge</p> <ul style="list-style-type: none"> ● Key Challenge 6 - To deliver sustainable development, to reduce carbon dioxide emissions and to mitigate and adapt to the impacts of climate change. ● Key Challenge 9 - To ensure that there is no increase in flood risk as a result of new development, to provide adequate water and waste water infrastructure to support sustainable development, and to maintain a healthy water environment.
<p>Relevant Local Plan Objectives</p> <ul style="list-style-type: none"> ● Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. ● Objective J - To reduce the Borough's contribution to the causes of climate change and to minimise the impacts of climate change on the Borough through a combination of mitigation and adaptation measures.
<p>Relevant Local Plan Policies</p> <ul style="list-style-type: none"> ● Policy SS1 - Spatial Strategy ● Policy IN1 - Infrastructure and Community Facilities ● Policy NE6 - Managing Flood Risk ● Policy NE7 - Areas at Risk of Surface Water Flooding ● Policy NE8 - Sustainable Drainage Systems ● Policy NE9 - Surface Water Flooding at Farnborough Airport
<p>Relevant Documents</p> <ul style="list-style-type: none"> ● Strategic Flood Risk Assessment Level 1 2015 ● Infrastructure Delivery Plan 2018 ● Water Cycle Study 2017
<p>Strategic Partners</p> <ul style="list-style-type: none"> ● Environment Agency ● Guildford Borough Council ● Hart District Council ● Hampshire County Council ● Surrey Heath Borough Council ● Waverley Borough Council
<p>Governance and Working Arrangements</p> <ul style="list-style-type: none"> ● No formal arrangements

Audit of Co-operation 6

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
27 August 2013	Meeting held with Environment Agency to discuss surface water flooding in Rushmoor.	Environment Agency
17 November 2014	Inception meeting for SFRA Level 1	Environment Agency and Hampshire County Council
February 2015	Consultation on draft document	Environment Agency
June 2015	The Environment Agency signed off technical flood risk elements of the final document.	Environment Agency
June 2015	Publication of SFRA	

Outcome 5b - No unresolved cross boundary matters relating to flooding with Guildford or Waverley Borough Council which require attention at this time.

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 6 - To deliver sustainable development, to reduce carbon dioxide emissions and to mitigate and adapt to the impacts of climate change. Key Challenge 9 - To ensure that there is no increase in flood risk as a result of new development, to provide adequate water and waste water infrastructure to support sustainable development, and to maintain a healthy water environment.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. Objective J - To reduce the Borough's contribution to the causes of climate change and to minimise the impacts of climate change on the Borough through a combination of mitigation and adaptation measures.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy SS1 - Spatial Strategy Policy IN1 - Infrastructure and Community Facilities Policy NE6 - Managing Flood Risk Policy NE7 - Areas at Risk of Surface Water Flooding Policy NE8 - Sustainable Drainage Systems Policy NE9 - Surface Water Flooding at Farnborough Airport
Relevant Documents
<ul style="list-style-type: none"> Infrastructure Delivery Plan 2017 Water Cycle Study 2017
Strategic Partners
<ul style="list-style-type: none"> Guildford Borough Council Waverley Borough Council
Governance and Working Arrangements
<ul style="list-style-type: none"> No formal arrangements

6 Audit of Co-operation

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
20 May 2015	Meeting with Guildford Borough Council - update on SFRAs and agreed no strategic cross boundary issues at this stage.	Guildford Borough Council
14 June 2016	Meeting with Guildford Borough Council - agreed there are no outstanding strategic cross boundary issues relating to flooding.	Guildford Borough Council
22 September 2016	Representations made on the Waverley Local Plan Part 1 (Pre-submission) - support for the recommendations of the Level 2 SFRA in order to prevent cumulative impact of development increasing risk of surface water flooding in the Badshot Lea area.	Waverley Borough Council

6.7 Matter 6 - Transport

Outcome 6a - Production of an Infrastructure Delivery Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

Relevant Key Challenge
<ul style="list-style-type: none"> Key Challenge 7 - To promote and enable sustainable transport in the context of new development through ongoing work with appropriate partners.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective K - To encourage sustainable solutions to movement in and out, and around, the Borough. Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032. Objective B - To deliver a sustainable urban extension at Wellesley, Aldershot, of about 3,850 new homes by 2032.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy SS1 - Spatial Strategy Policy IN1 - Infrastructure and Community Facilities Policy IN2 - Transport
Relevant Documents
<ul style="list-style-type: none"> NHTM Modelling Report 2017 Joint Statement with HCC 2017 Infrastructure Delivery Plan 2018 Hampshire Strategic Infrastructure Statement 2017
Strategic Partners
<ul style="list-style-type: none"> Enterprise M3 Local Enterprise Partnership Guildford Borough Council Hart District Council Hampshire County Council Highways England Surrey County Council

Audit of Co-operation 6

- Surrey Heath Borough Council
- Waverley Borough Council

Governance and Working Arrangements

- The North Hampshire Transport Model (NHTM) is owned by HCC, but is built to take account of the cross boundary strategic nature of transport matters by modelling the transport implications of development in a wider strategic context.

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
September 2015	Invitation to contribute to the content of the draft Infrastructure Delivery Plan (at Local Plan preferred approach stage)	Hampshire County Council, Surrey County Council and Highways England
March 2017	Invitation to contribute to the content of the draft Infrastructure Delivery Plan (at Local Plan preferred approach stage)	Hampshire County Council, Surrey County Council and Highways England

Outcome 6b - Production of transport evidence, prepared in close consultation with relevant partners, which has informed Local Plan policies, ensure it can be demonstrated that the Local Plan is deliverable and identify relevant mitigation which has been incorporated into the Infrastructure Delivery Plan.

Relevant Key Challenge

- Key Challenge 7 - To promote and enable sustainable transport in the context of new development through ongoing work with appropriate partners.

Relevant Local Plan Objectives

- Objective K - To encourage sustainable solutions to movement in and out, and around, the Borough.
- Objective A - To address housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.
- Objective B - To deliver a sustainable urban extension at Wellesley, Aldershot, of about 3,850 new homes by 2032.

Relevant Local Plan Policies

- Policy SS1 - Spatial Strategy
- Policy IN1 - Infrastructure and Community Facilities
- Policy IN2 - Transport

Relevant Documents

- NHTM Modelling Report 2017
- Joint Statement with HCC 2017
- Infrastructure Delivery Plan 2018
- Hampshire Strategic Infrastructure Statement 2017

Strategic Partners

6 Audit of Co-operation

<ul style="list-style-type: none"> ● Environment Agency ● Guildford Borough Council ● Hart District Council ● Hampshire County Council ● Surrey Heath Borough Council ● Waverley Borough Council
Governance and Working Arrangements
<ul style="list-style-type: none"> ● Regular meetings with Hampshire County Council (as local highway authority) to discuss emerging Local Plan and transport evidence required

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
Early 2015	Agreement of wording of Preferred Approach Local Plan Policy IN2 (Transport) and agreement to prepare a Transport Assessment to support the Local Plan.	Hampshire County Council
8 January 2015	Meeting held with Waverley Borough Council officers and elected members. Discussion on emerging evidence on A31, A325 and cross boundary implications of Wellesley development	Waverley Borough Council
18 March 2015	Meeting held with Hampshire County Council Strategic Transport officers	Hampshire County Council
June 2015	Consultation on the specification and methodology for the Transport Assessment to support the Local Plan, including agreement to utilise the North Hampshire Transport Model (NHTM) with Hampshire County Council	Hampshire County Council, Highways England and Surrey County Council
May 2015	Shared draft Rushmoor Local Plan Transport Assessment with Hampshire County Council and Highways England for comment	Hampshire County Council and Highways England
20 May 2015	Discussion on transport issues with Guildford Borough Council	Guildford Borough Council
2 July 2015	Duty to cooperate meeting with the Enterprise M3 LEP - Update on detailed TA which would support the next stage of the Local Plan.	Enterprise M3 LEP
2 December 2015	Correspondence regarding Guildford Borough Council submission of EOI to EM3 LEP for Growth Deal funding for highway improvement schemes on the A331	Guildford Borough Council
	Engagement with Guildford Borough Council officers to inform the inputs into the NHTM (specifically relating to growth assumptions for neighbouring authorities)	Guildford Borough Council
	Engagement with Waverley Borough Council officers to inform the inputs into the NHTM (specifically relating to growth assumptions for neighbouring authorities)	Waverley Borough Council
1 April 2016	Response to draft Guildford Borough Transport Strategy 2016	Guildford Borough Council
20 May 2016	Meeting with Guildford Borough Council officers to discuss emerging transport evidence base and Guildford Transport Strategy	Guildford Borough Council
24 August 2016	Meeting with Waverley Borough Council to discuss findings of transport assessment. Agreed to set up a meeting with SCC, HCC, GBC and WBC to explore potential for joint working. Agreed to explore the possibility of MOU with Waverley.	Waverley Borough Council
22 September 2016	Representations made on the Waverley Local Plan Part 1 (Pre-submission), including comments on Employment - Request to work closely with WBC and seek to engage with GBC, HCC and SCC, as agreed during the meeting in August	Waverley Borough Council

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Date(s)	Action	Partner(s)
2 December 2016	Meeting to discuss cross boundary transport issues - Engagement to ensure that mitigation measures were being incorporated in transport assessments, in a consistent manner and commitment to longer term engagement on delivery of mitigation measures to prevent unintended consequences to the wider transport network.	Waverley Borough Council, Guildford Borough Council, Surrey County Council and Hampshire County Council
17 March 2017 and 20 April 2017	Meetings with Hampshire County Council to discuss findings of transport modelling and mitigation. Agreement to prepare a Joint Statement to be available alongside the Systra NHTM Modelling Report. Agreement that the SYSTRA NHTM modelling report (accompanied by the Joint Statement) is sufficient to demonstrate that the impact of the Rushmoor Local Plan development traffic can be effectively mitigated.	Hampshire County Council
May 2017	Agreement of Joint Statement	Hampshire County Council
May 2017	Publication of NHTM Transport Modelling and Joint Statement	Hampshire County Council
31 September 2017	Meeting to discuss Stage 3 of transport evidence	Systra (on behalf of Hampshire County Council)
9th November 2017	Meeting to discuss Stage 3 of transport evidence	Systra (on behalf of Hampshire County Council)
14th December 2017	Teleconference to discuss Stage 3 of transport evidence	Systra (on behalf of Hampshire County Council)
20th December 2017	Meeting on Stage 3 of transport evidence	Systra (on behalf of Hampshire County Council)

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6.8 Matter 7 - Healthcare Provision

Outcome 7a - Production of an Infrastructure Delivery Plan, including contributions and supported by relevant partners, to ensure that it can be demonstrated that the Local Plan is deliverable.

Relevant Key Challenge
<ul style="list-style-type: none"> No directly relevant key challenges.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. Objective H - To improve quality of life for residents, addressing Borough-wide and neighbourhood deprivation issues, including targeted improvement work in pockets of deprivation.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy IN1 - Infrastructure and Community Facilities
Relevant Documents
<ul style="list-style-type: none"> Infrastructure Delivery Plan 2018 Hampshire Strategic Infrastructure Statement 2017
Strategic Partners
<ul style="list-style-type: none"> Guildford Borough Council Hart District Council Hampshire County Council North East Hampshire and Farnham Clinical Commissioning Group (CCG) Surrey Heath Borough Council Waverley Borough Council NHS England
Governance and Working Arrangements
<ul style="list-style-type: none"> No formal arrangements

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
September 2015	Invitation to contribute to the content of the draft Infrastructure Delivery Plan (at Local Plan preferred approach stage)	NHS England (South), North East Hampshire and Farnham CCG, Hampshire County Council
March 2017	Invitation to contribute to the content of the draft Infrastructure Delivery Plan (at Local Plan preferred approach stage)	NHS England (South), North East Hampshire and Farnham CCG, Hampshire County Council

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7b - Incorporation of health and wellbeing within the Local Plan and inclusion of a policy to ensure that infrastructure is provided in a timely and sustainable manner and that development includes the provision of, or meets the reasonable costs of providing necessary infrastructure to address needs arising from the development

Relevant Key Challenge
<ul style="list-style-type: none"> No directly relevant key challenges.
Relevant Local Plan Objectives
<ul style="list-style-type: none"> Objective F - To ensure the appropriate protection of existing, and the provision of new, infrastructure, including green infrastructure and community facilities. Objective H - To improve quality of life for residents, addressing Borough-wide and neighbourhood deprivation issues, including targeted improvement work in pockets of deprivation.
Relevant Local Plan Policies
<ul style="list-style-type: none"> Policy IN1 - Infrastructure and Community Facilities
Relevant Documents
<ul style="list-style-type: none"> Infrastructure Delivery Plan 2017 Hampshire Strategic Infrastructure Statement 2017
Strategic Partners
<ul style="list-style-type: none"> Guildford Borough Council Hart District Council Hampshire County Council North East Hampshire and Farnham Clinical Commissioning Group (CCG) Surrey Heath Borough Council Waverley Borough Council NHS England
Governance and Working Arrangements
<ul style="list-style-type: none"> No formal arrangements

Timeline and Detailed List of Actions

Date(s)	Action	Partner(s)
10 February 2015	Joint meeting with the Care Commissioning Group, Hart District Council, Waverley Borough Council and other delivery partners.	North East Hampshire and Farnham Clinical Commissioning Group (CCG), Hart District Council, Waverley Borough Council and other delivery partners.
7 April 2016	Presentation provided by Sir Andrew Morris, Chief Executive of Frimley Health NHS Trust, to the Community Policy and Review Panel to provide an update on developments across the Trust's operations	Frimley Health NHS Trust

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Date(s)	Action	Partner(s)
November 2016	Content analysis of the Local Plan to against four health and well being themes - healthy housing/building design, movement and access, healthy environment and vibrant neighbourhoods.	
26 January 2017	Meeting with Hampshire County Council Public Health Team. Discussion on the Hampshire Planning and Public Health Position Statement and positive feedback provided by HCC on the incorporation of health and wellbeing issues within the Local Plan.	Hampshire County Council

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6.9 General

6.3 In addition to the co-operation listed above, which has led to the achievement of specific outcomes, the Council has regularly engaged with duty to cooperate bodies listed in Section 4 of this report. Whilst this engagement may not have achieved specific outcomes, this more general engagement has assisted the Council to identify strategic cross boundary issues, share information on evidence and emerging policy and develop cross boundary working relationships. The general engagement that has taken place is listed by duty to cooperate in the table below.

Consultations or Events instigated/hosted by Rushmoor Borough Council	
Scoping of issues with duty to cooperate bodies (for Delivering Development DPD)	07 February 2014
Consultation on FEMA Analysis	25 July 2014
Consultation on ELR site assessment criteria	11 November 2014
Consultation on draft Duty to Cooperate frameworks, indicative plan structure and schedule of evidence	26 November 2014
Duty to cooperate workshop for Blackwater Valley Authorities (hosted by Rushmoor Borough Council)	21 January 2015
Consultation on Draft Hart, Rushmoor and Surrey Heath ELR	25 March 2015
Invitation to contribute to the content of the draft Infrastructure Delivery Plan	01 September 2015
Invitation to contribute to the content of the draft Infrastructure Delivery Plan	02 March 2017
Basingstoke and Deane Borough Council	
Duty to cooperate meeting	06 August 2013
Response to Basingstoke and Deane Local Plan Pre-Submission Consultation	02 October 2013
Joint HRSB response to revised Basingstoke and Deane Pre-Submission Local Plan	10 June 2014
Response to agree contents of duty to cooperate statement	02 September 2014
Meeting to discuss the Rushmoor Local Plan and the Basingstoke Local Plan	19 March 2015
Joint HRSB response to proposed main modifications to the Basingstoke and Deane Submission Local Plan	18 June 2015
Bracknell Forest Council	
Response to engagement on evidence base for Bracknell Forest Local Plan	14 May 2013
Response to consultation draft Functional Economic Area methodology.	11 December 2014
Response to Berkshire FEMA and Economic Needs Assessment - Method Consultation	23 October 2015
Response to Bracknell Forest Local Plan Scoping and D2C Framework	01 December 2015
Response to Berkshire FEMA consultation	11 December 2015

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Joint HRSR response to Bracknell Forest Issues and Options Consultation	14 July 2016
Response to consultation on Bracknell Forest Council Level 1 Strategic Flood Risk Assessment Methodology Statement	13 April 2017
Consultation on Water Cycle Study Scoping	18 April 2017
Elmbridge Borough Council	
Response to consultation on the preparation of the Elmbridge Development Management Plan	24 October 2013
Response to Elmbridge Settlement ID Plans: Duty to Cooperate Scoping Statement	10 February 2014
Enterprise M3 LEP	
Attendance at EM3 LEP Infrastructure - Planning and Housing Technical Sub Group	16 January 2012
Attendance at EM3 LEP Strategic SANG Group	10 September 2012
EM3 LEP meeting	11 October 2012
Attendance at launch of Commercial Property Study	26 April 2013
Meeting between Officers and Land & Property Sub-Group Critical Friend	18 June 2013
EM3 LEP invited to provide comments on recommendations of KES Study	23 July 2013
Meeting to discuss strategic issues with the LEP (with representatives from Hampshire County Council)	28 April 2015
Duty to Cooperate Meeting with EM3 LEP	02 July 2015
Comments on the specification of the EM3 LEP Commercial Property Market Study	27 October 2015
LEP meeting to discuss refresh of Commercial Property Market Study	07 March 2016
Attendance at EM3 LEP Infrastructure Conference	19 September 2016
Environment Agency	
Officer meeting on Surface Water Flooding in Rushmoor	27 August 2013
Inception Meeting for Strategic Flood Risk Assessment update with the Environment Agency, Hampshire County Council and URS	17 November 2014
Consultation on working draft HRA to support the Local Plan: Preferred Approach	12 May 2015
Engagement on the preparation of the SFRA Level 1, including sign off by the EA	18 June 2015
Guildford Borough Council	
Correspondence regarding Gypsy Traveller and Travelling Showpeople Assessments	28 September 2012
Correspondence regarding potential joint working/updates to SHMA	15 May 2013
Response to Duty to Cooperate query	15 July 2013
Duty to Cooperate Meeting	13 August 2013

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Response to Duty to Cooperate Scoping Exercise	13 August 2013
Response to draft Guildford Gypsy and Traveller Accommodation Assessment	12 September 2013
Attendance at Duty to Cooperate Conference (hosted by Guildford Borough Council)	07 November 2013
Response to Guildford Local Plan Issues and Options Consultation	28 November 2013
Joint HMA response to draft Guildford and West Surrey SHMA (with Rushmoor specific comments also submitted)	12 February 2014
Duty to Cooperate Meeting	26 February 2014
Joint HMA response to request to meet housing need	24 April 2014
Correspondence regarding Functional Economic Area.	12 June 2014
Correspondence regarding potential to commission joint retail and leisure study.	03 July 2014
Attendance at stakeholder workshop on the draft Local Plan (Strategy and Sites).	26 August 2014
Duty to cooperate meeting to discuss cross boundary transport impacts of development options in the Guildford Local Plan	28 August 2014
RBC response to the GBC Draft Local Plan Strategy and Sites Consultation	16 September 2014
Officer meeting to discuss cross-boundary strategic planning issues	07 October 2014
Meeting to discuss economic impact of congestion on the A3 around Guildford and environs	21 November 2014
Duty to Cooperate Meeting	20 May 2015
Joint HRSB comments made on Guildford Town Centre and Hinterland Masterplan	16 November 2015
Correspondence regarding Guildford submission of EOI to EM3 LEP for Growth Deal funding for highway improvement schemes on the A331	02 December 2015
Response to consultation on West Surrey Functional Economic Market Area designation	16 March 2016
Response to draft Guildford Borough Transport Strategy 2016	01 April 2016
Response to consultation on Guildford Open Space Study - Cross Border/Strategic Planning Issues	18 April 2016
Meeting with GBC to discuss emerging transport evidence base and Guildford Transport Strategy	20 May 2016
Meeting with Guildford Borough Council to discuss general Duty to Cooperate Issues	14 June 2016
Response to Guildford Draft Local Plan Consultation	18 July 2016
Response to request for information on the future need for traveller accommodation in adjoining boroughs from Guildford Borough Council	18 April 2017

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Duty to Cooperate Meeting	17 May 2017
Response to Guildford Local Plan Proposed Submission Consultation	24 July 2017
Hampshire County Council	
Inception Meeting for Strategic Flood Risk Assessment update with the Environment Agency, Hampshire County Council and URS	17 November 2014
Meeting to discuss options for producing a Transport Assessment to support the emerging Local Plan and the draft Local Plan Transport Policy.	18 March 2015
Consultation on draft Rushmoor Local Plan TA Specification	12 May 2015
Engagement on the preparation of the SFRA Level 1	18 June 2015
Attendance at the Flood and Water Risk Management Communications Event	08 February 2016
Transport meeting with Waverley BC, Guildford BC, SCC and HCC	02 December 2016
Meeting with Hampshire County Council Public Health Team	26 January 2017
Meeting with HCC to discuss transport modelling results	17 March 2017
Meeting with HCC to discuss transport modelling results	20 April 2017
Hart District Council	
Agreement on the provision of Suitable Accessible Natural Greenspace (SANG)	01 March 2011
Email correspondence regarding SHMA updates	04 March 2013
Correspondence regarding housing numbers and in-combination effects on the TBHSPA	19 March 2013
Engagement on housing numbers in the emerging draft Submission Hart Local Plan	14 June 2013
Duty to Cooperate Meeting (on SHMA evidence)	31 July 2013
Formal response to the Hart Housing Options Paper	08 October 2014
Response to Hart request for information on housing need	24 April 2015
Hart, Rushmoor and Surrey Heath Duty to Cooperate Meeting	04 August 2015
Correspondence with Members and Officers at Hart, Rushmoor and Surrey Heath District Councils to provide information on housing matters	28 October 2015
Response to Hart Options for Strategic Housing Growth Consultation	12 January 2016
Joint Officer meeting to discuss work on SHMA and ELR	02 February 2016
Communication with Hart DC with regard to evidence relating to planning for travellers	11 April 2016
Participation in GTAA stakeholder interview	26 May 2016

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Meeting with Hart DC to discuss new SANGs options	13 June 2016
Duty to Cooperate Meeting with Hart DC Officers	06 July 2016
Attendance at Hart GI Strategy Stakeholder Workshop	30 November 2016
Discussions with Hart regarding further work on Affordable Housing uplift	06 January 2017
General Duty to Cooperate meeting	31 March 2017
Natural England	
Meeting with Natural England to discuss possible future SANG	29 September 2014
Consultation on draft HRA to support the Local Plan: Preferred Approach	12 May 2015
Runnymede Council	
Response to email on duty to cooperate issues.	04 September 2013
Attendance at Runnymede and Spelthorne SHMA Meeting	20 August 2014
Letter sent to Runnymede/Spelthorne in response to HMA Determination Paper on behalf of the Hart, Rushmoor and Surrey Heath HMA	02 September 2014
Response to draft FEA for Runnymede	27 March 2015
Response to consultation on draft Runnymede and Spelthorne SHMA	04 August 2015
Correspondence on Duty to Cooperate matters	18 April 2016
Correspondence on Duty to Cooperate matters	13 July 2016
Correspondence on Duty to Cooperate matters	08 September 2016
Spelthorne Borough Council	
Attendance at Runnymede and Spelthorne SHMA Meeting	20 August 2014
Letter sent to Runnymede/Spelthorne in response to HMA Determination Paper on behalf of the Hart, Rushmoor and Surrey Heath HMA	02 September 2014
Response to Spelthorne Duty to Cooperate Scoping Statement	04 March 2015
Response to consultation on draft Runnymede and Spelthorne SHMA	04 August 2015
Surrey Heath Borough Council	
Agreement on the provision of Suitable Accessible Natural Greenspace (SANG)	01 March 2011
Duty to Co-operate Meeting between Rushmoor BC and SHBC Officers	11 September 2012
Duty to Cooperate Meeting	30 April 2013
Response to Surrey Heath Site Allocations DPD Issues and Options	23 May 2013
Representations made on the Camberley Town Centre Area Action Plan	07 October 2013

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Creation of joint working arrangements within the HMA in the form of the Hart, Rushmoor and Surrey Heath Joint Member Working Group	12 February 2014
Formal letter to Surrey Heath Borough Council on meeting housing need	03 November 2014
Response on Surrey Heath draft FEA analysis	07 November 2014
Hart, Rushmoor and Surrey Heath Duty to Cooperate Meeting	04 August 2015
Correspondence with Members and Officers at Hart, Rushmoor and Surrey Heath District Councils to provide information on housing matters	28 October 2015
Response to consultation on the West End Village Design Guidance SPD - No comment made	09 May 2016
Response to request for information to inform update to Surrey Heath Gypsy and Traveller Accommodation Assessment	28 March 2017
General Duty to Cooperate meeting	31 March 2017
Response to Duty to Cooperate letter on delivery of housing	26 April 2017
Response to Duty to Cooperate Scoping report	26 April 2017
Response to consultation on Green Belt and Countryside Study methodology	2 August 2017
Waverley Borough Council	
Engagement on Infrastructure issues	23 March 2012
Response to Preferred Approach Core Strategy	17 April 2012
Response to duty to cooperate letter	01 May 2012
Response to Pre-Submission Local Plan consultation	28 September 2012
Response to request for information on future need for the emerging Waverley Traveller Accommodation Assessment	28 September 2012
Correspondence between portfolio holders regarding need to engage under the Duty	17 June 2013
Attendance at the Waverley SHMA workshop	15 August 2013
Attendance at Stakeholder Workshop on the emerging findings of the West Surrey and Waverley SHMA	20 September 2013
Joint HRSB HMA Comments provided on Waverley and West Surrey draft SHMA	04 October 2013
Comments on the final draft of the Waverley and West Surrey SHMA	06 November 2013
Comments made on the draft Waverley Traveller Accommodation Assessment	11 December 2013
Comments on Waverley TAA	11 December 2013
Response to Waverley Local Plan Cross boundary issues letter	14 January 2014
Response to consultation on the Draft Statement of Community Involvement	18 February 2014

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Response to consultation on Waverley Local Plan Part 1 SA Scoping Report	24 March 2014
Officer workshop to discuss D2C issues and receive a PAS D2C presentation (hosted by Waverley Borough Council)	30 September 2014
Response to Waverley Local Plan Housing Scenarios Consultation	16 October 2014
Duty to Cooperate meeting to discuss cross boundary strategic issues with Officers and Members	08 January 2015
Duty to Cooperate Meeting	31 March 2015
Duty to Cooperate Meeting	23 May 2016
Meeting with Waverley BC's Transport Planner	24 August 2016
Response made to Waverley Local Plan Part 1 Pre-Submission consultation	22 September 2016
Meeting with Waverley BC, Guildford BC, SCC and HCC and subsequent engagement on the Transport Assessments	02 December 2016
Response to request for information to inform update to Waverley Gypsy and Traveller Accommodation Assessment	28 March 2017
Wokingham Borough Council	
Meeting between Officers on planning for travellers	27 January 2014
Consultation on Wokingham Gypsy and Traveller Local Plan Options	02 October 2014
Response on the Wokingham Gypsy Traveller Local Plan PO consultation	23 July 2015
Detailed response to consultation on Wokingham draft Duty to Cooperate Statement	19 May 2016
Response to the Wokingham Local Plan Update Issues and Options Consultation	22 September 2016

7 HRSH Statement of Common Ground

7 HRSH Statement of Common Ground

Statement of Common Ground

**On matters relating to housing delivery, employment land and the Thames
Basin Heaths Special Protection Area**

as agreed between
Rushmoor Borough Council,
Hart District Council and
Surrey Heath Borough Council

24th January 2018

1. Introduction

- 1.1. This Statement of Common Ground has been prepared jointly between Rushmoor Borough Council (“Rushmoor” or “the Council”), Hart District Council (“Hart”) and Surrey Heath Borough Council (“Surrey Heath”). It sets out the agreed position between the parties on the strategic matters of housing, economy and the mitigation of impacts on the Thames Basin Heaths SPA, and helps to demonstrate how Rushmoor has complied with the Duty to Co-operate in preparing the submitted Rushmoor Local Plan.

2. Background

- 2.1. Rushmoor is preparing a new Local Plan. The Rushmoor Local Plan will guide the location, scale and type of future development in Rushmoor Borough up to 2032, as well as providing detailed development management policies to be used in determining planning applications. Once adopted, the Local Plan will replace two existing planning documents; the Rushmoor Core Strategy (adopted 2011), and “saved” policies in the Rushmoor Local Plan Review, 2000.
- 2.2. The Council has a legislative duty to co-operate on planning issues that cut across administrative boundaries, particularly those relating to strategic priorities set out in paragraph 156 of the National Planning Policy Framework. The Council has therefore worked with adjoining local authorities and other agencies to plan at a level that is wider than just Rushmoor’s administrative boundary for certain land uses, most notably housing and employment.
- 2.3. Rushmoor and Hart are districts located within North Hampshire and Surrey Heath is located within the County of Surrey. All three authorities share an administrative boundary.
- 2.4. Surrey Heath Borough Council adopted the Core Strategy and Development Management Policies (2011-2028) in February 2012 and the Camberley Town Centre Area Action Plan in July 2014. The Council proposes to produce a new Local Plan to cover the period to 2032. The Council will be consulting on an Issues and Options version of the New Local Plan in late spring 2018.
- 2.5. Hart is publishing a ‘Regulation 19’ Local Plan Strategy and Sites 2016-2032 (Proposed Submission Version) on 9 February 2018. Hart has a number of saved local plan policies in use from the Hart District Local Plan (Replacement) 1996-2006, and First Alteration to that Plan.
- 2.6. Rushmoor is a relatively small, highly urbanised and densely populated Borough, with a comparatively well defined built-up area made up of two major settlements, Aldershot and Farnborough, whose boundaries adjoin one another.
- 2.7. Hart is a predominately rural district within North Hampshire (west of Rushmoor), the two largest towns being Fleet and Yateley.
- 2.8. Surrey Heath lies in the north west corner of Surrey. The western half of the Borough is mostly urban in nature and comprises Camberley and Frimley and the villages of Frimley Green, Mytchett and Deepcut. The eastern half of the Borough is predominantly Green Belt.

- 2.9. There are a number of examples of collaboration between the three authorities and this provides an indication of the amount of joint working that has taken place.
- Establishment of the Joint Member Liaison Group and regular officer meetings held to discuss duty to cooperate matters.
 - Agreement on extent of Housing Market Area and publication of a Joint Strategic Housing Market Assessment
 - Agreement on extent of Functional Economic Area and publication of a Joint Employment Land Review
 - Agreement on standard methodology for Strategic Housing and Employment Land Availability Assessment/Strategic Housing Land Availability Assessments
 - Delivery of, and agreement to share, Suitable Alternative Natural Greenspace (SANG)
 - Production of a Joint Water Cycle Study
 - Production of a Joint Retail and Leisure Study (Part 1 Development Needs) with Hart District Council
- 2.10. Further detail is provided in the Duty to Cooperate Statement 2018.

Duty to Cooperate

- 2.11. The National Planning Policy Framework (NPPF) requires local authorities to work together on strategic planning issues. National Planning Practice Guidance (NPPG) clarifies the need for local authorities in the same functional housing and economic market areas to work together to identify development needs, because such needs "are rarely constrained precisely by local authority administrative boundaries".
- 2.12. Work under the "Duty" has continued to evolve through constructive and active work with both authorities in connection with the preparation of the Plan, and has focused on achieving outcomes that are deliverable, in order to address effectively planning issues that cross local authority boundaries. This is set out in detail in the Duty to Co-operate Statement 2018.

Housing Market Area

- 2.13. In 2013, the Council commissioned consultants to identify the HMA within which Rushmoor sits (in line with para 47 of the NPPF). This study provided a recommendation and justification¹ for the three authorities of Hart, Rushmoor and Surrey Heath to continue to work together as a housing market area. Subsequent analysis was also undertaken for Hart and Surrey Heath, which supported this view, and the three authorities therefore agreed to continue to work collectively as a housing market area. The HMA partners have jointly commissioned three Strategic Housing Market Assessments (SHMA). The first report was published in 2008, the second in 2014 and the most recent update dated November 2016 was published in January 2017.

¹ The evidence for this is incorporated into Section 2 and Appendix A of the Hart, Rushmoor and Surrey Heath Strategic Housing Market Assessment, 2016 (SHMA).

- 2.14. In the first instance, national planning policy requires unmet housing needs to be addressed by adjoining local planning authorities forming part of a housing market area. Only once these opportunities have been exhausted through the plan making process would the search area extend in terms of a wider request to establish opportunities to meet any unmet housing needs. For the purpose of this Local Plan, work on establishing and meeting housing needs has therefore focused on joint working with Hart and Surrey Heath Councils. More detail on the process taken to achieve this, and the outcomes arising from it, are documented in more detail in the Duty to Cooperate Statement 2018. The strategy in the Local Plan reflects the outcome of this work under the Duty to Cooperate.

Functional Economic Area

- 2.15. Rushmoor Borough Council consulted neighbouring authorities and key economic stakeholders on a Functional Economic Area Analysis that examined the different ways in which the functional economic area, of which Rushmoor is part, could be defined. The final report was published in October 2014 and presents conclusions and recommendations to be taken forward in planning for economic development. One of the recommendations of the FEA Analysis is that the authorities of Hart, Rushmoor and Surrey Heath should update the joint Employment Land Review (ELR) to reflect changes to planning policy and guidance, and the substantial changes that have occurred within the commercial property market.
- 2.16. The authorities of Hart, Rushmoor and Surrey Heath have all published Functional Economic Area reports that identify strong linkages between the three local authority areas. Officers, in consultation with Members, therefore decided to update the Employment Land Review (which was previously undertaken jointly in 2009).

Hart, Rushmoor and Surrey Heath Joint Member Liaison Group

- 2.17. In May 2014, a joint Member Liaison Group was established and terms of reference agreed by the three authorities. The group's initial purpose was to provide a joint forum under the duty to co-operate for exploring how the objectively assessed need for housing in the Hart, Rushmoor and Surrey Heath Housing Market Area (HMA) could be delivered. The objectives of the group are:
- To reach an informal agreement between the three authorities on what the objectively assessed housing need is across the HMA, and within each authority area, over relevant time periods;
 - To informally agree whether each authority is doing all it can, consistent with policies in the NPPF and other material considerations, to meet the objectively assessed housing needs for its area;
 - That in the event of any shortfalls arising in one authority area, to explore how cross boundary working can help address those shortfalls.
- 2.18. In January 2015, the terms of reference of the group were extended to include future employment needs across the Functional Economic Area (FEA). The agreed Terms of Reference are available as an appendix to this statement (Appendix A).

3. Determining Housing Need

- 3.1. The SHMA (2016) identifies an objectively assessed housing need of 1,200 homes per annum across the HMA between 2014 and 2032. Of these, 436 homes per annum are identified as being required within Rushmoor, which equates to a total need of 7,850 dwellings to be provided in the Borough over the Plan period (2014 to 2032).

Table 1: Objectively Assessed Housing Need in the Hart, Rushmoor and Surrey Heath HMA

Local Authority Area	Dwellings per annum
Hart	382
Rushmoor	436
Surrey Heath	382
Total (HMA)	1,200

- 3.2. The three authorities have held regular joint officer meetings and joint member liaison group meetings to deliver an up to date SHMA for the HMA. In November 2016, the Joint Member Liaison Group approved the findings of the SHMA and agreed to its publication.

Consultation on Planning for the Right Homes in the Right Places

- 3.3. In September 2017, the Government published a consultation on Planning for the right homes in the right places. This consultation paper arises from matters raised in the Housing White Paper, published earlier in 2017. Proposals set out in the planning for the right homes consultation include a standard methodology for calculating local authorities' housing need.
- 3.4. The consultation paper is accompanied by a summary of housing need for each local authority, based on the proposed methodology. The data for the three authorities is published below, with a comparison against the objectively assessed housing need established through the most recent Strategic Housing Market Assessment.

Table 2: Comparison between the proposed standard methodology and the SHMA OAHN for the HMA

Local Authority Area	New Methodology ² (dwellings per annum)	OAHN ³ – SHMA 2017 (dwellings per annum)	Net Difference (-/+)
Hart	292	382	-90
Rushmoor	294	436	-142
Surrey Heath	352	382	-30

² Which is based from the year 2016

³ Based on the period 2014 to 2032

- 3.5. Transitional arrangements are proposed in the consultation paper for implementing the new methodology. These are set out in the table below.

Table 3: Proposed transitional arrangements (Planning for the right homes in the right places: consultation proposals, 2017)

Plan stage	Proposed transitional arrangements
No plan, or plan adopted more than five years ago and has not yet reached publication stage	The new standardised method should be used, unless the plan will be submitted for examination on or before 31 March 2018, or before the revised Framework is published (whichever is later).
Plan has been published, but not yet submitted	If the plan will be submitted for examination on or before 31 March 2018 or before the revised Framework is published (whichever is later), continue with the current plan preparation – otherwise, use the new standardised method.
Plan is at examination stage	Progress with the examination using the current approach.
Plan adopted in the last five years	Use the new standardised method when next reviewing or updating the plan.

- 3.6. In November 2017, the three authorities commissioned a review of the SHMA 2016, focussed on seeking to establish whether the OAN set out in the HRSH SHMA 2016 is still appropriate, in light of the Planning for the Right Homes consultation, representations on Hart and Rushmoor Plans, new data available and recent decisions at Local Plan Examinations. This review concluded that the OAN for the HRSH HMA remains valid and robust, given the requirements for SHMA preparation set out in Planning Practice Guidance, which currently inform how OAN should be determined.
- 3.7. Following careful consideration, and in line with the proposed transitional arrangements set out in Planning for the Right Homes, Rushmoor has chosen to continue with submission of the current Local Plan, which is based on meeting objectively assessed need identified in the SHMA. More information on this decision is set out in a Cabinet Report (dated 17th October 2017)⁴.
- 3.8. When the consultation paper came out Hart had not yet reached the Publication Stage. Accordingly, in line with the transition arrangements, Hart’s Regulation 19 Proposed Submission Version (to be published on 9 February 2018) is based on the proposed standard methodology.
- 3.9. Surrey Heath is proceeding towards a Local Plan Issues and Options consultation in late Spring 2018. It is therefore expected that Surrey Heath will also prepare its Plan based on

⁴ <https://democracy.rushmoor.gov.uk/documents/s3048/Item%206%20-%20Planning%20for%20the%20right%20homes%20in%20the%20right%20places%20consultation%20-%20Report%20No.%20PLN1733.pdf>

the proposed standard methodology or any amended methodology subsequently adopted by Government.

4. Meeting Housing Need across the HMA

4.1. The NPPF requires that local planning authorities meet their full, 'objectively assessed' needs for both market and affordable housing in their housing market area, as far as is consistent with other policies in the NPPF.

4.2. The Terms of Reference of the Joint Member Liaison Group (Appendix A) was established to meet the following outcome:

“Where all three authorities are satisfied that each one is doing all it reasonably can to meet its own housing needs, and that any shortfalls in one area are addressed as far as possible through joint working, so that across the HMA as a whole needs are met as far as possible, consistent with policies in the NPPF. In the event that the objectively assessed housing need within the HMA is judged as being impossible to meet, the Group will establish how to approach adjacent HMAs.”

4.3. The current objectively assessed housing need is set out in the SHMA 2016. However, proposals set out in the Planning for the Right Homes consultation include a standard methodology for calculating local authorities' housing need and, therefore, the way housing need is calculated and resulting housing requirements are subject to change as the Hart and Surrey Heath Local Plans are progressed, and the Government's methodology is confirmed.

4.4. The Rushmoor Local Plan identifies a potential capacity in the Borough of about 9,000 new dwellings between 2014 and 2032. This is sufficient to meet the objectively assessed need for 7,848 dwellings identified in the SHMA. The Housing Delivery Topic Paper sets out in more detail the justification for the Rushmoor Local Plan Spatial Strategy, including how the Council has considered and exhausted the potential supply of land for new residential development outside the Defined Urban Area.

4.5. It is agreed that, by maximising housing delivery in Rushmoor, the Council is meeting, with a degree of flexibility, its share of the HMA's SHMA based OAHN within the Borough. Hart and Surrey Heath are content that Rushmoor has made all reasonable endeavours within the parameters set by 'sustainable development' to maximise its contribution to meeting the needs of the wider HMA within which it sits.

4.6. Surrey Heath has indicated that, despite best endeavours, there is the *potential* for unmet housing need due to the extent of constraints within the Borough⁵. Surrey Heath's Local Plan is at an early stage, with a Regulation 18 Issues and Options consultation scheduled for spring 2018⁶; Surrey Heath Council will continue to identify and assess every possible opportunity within the Borough to reduce further the level of shortfall throughout the Plan preparation process.

⁵ Namely, the extent that the Borough is designated as Green Belt and Thames Basin Heaths Special Protection Area and the amount of operational MOD land.

⁶ To date, emerging work undertaken by Surrey Heath to support the development of the Regulation 18 Surrey Heath Local Plan identifies a potential shortfall of around 1,500 units against the OAHN set out within the SHMA 2016 or around 950 units against the consultation version of the Government's proposed methodology for assessing housing need.

- 4.7. In the event that Surrey Heath has demonstrated that it is unable to eliminate the remaining shortfall, and the Housing Market Area partners are satisfied that Surrey Heath has taken all reasonable steps to meet its own share of the housing need, the three authorities will work together to ensure that the shortfall is addressed elsewhere within the HMA. Based on current information all three authorities are confident that this will be achieved (see paragraph 4.10 below).
- 4.8. Hart will publish a Proposed Submission Version (Regulation 19) of its Local Plan on 9th February 2018. The Plan, agreed by Council on 4th January 2018, is based on the consultation version of the new standard methodology for determining local housing needs.
- 4.9. Hart's indicative figure in the Government consultation is 292 dwellings per annum, which equates to 4,672 homes between 2016 and 2032. However, Hart has uplifted its housing target to 388 dwellings per annum to provide some contingency for the Government figures increasing, to enhance delivery of affordable housing, and to reflect the availability of previously developed land and committed sites. Hart's Plan shows an anticipated supply of 6,346 between 2016 and 2032, and in addition, includes a commitment to plan for a new settlement through a separate Development Plan Document. This new settlement is expected to start delivering new homes from around mid-way through Hart's Local Plan period.
- 4.10. It is important to note that the housing need figures for all three authorities have decreased under the proposed standard methodology (see Table 2 above). The HMA as a whole is on track to exceed the indicative housing need figures as set out in the Government's consultation, with a substantial contingency to allow for the fact that the Government figures could increase when the methodology is finalised. On this basis, if, despite best endeavours, there is a shortfall of housing in Surrey Heath, there is still expected to be a significant surplus of planned supply to across the HMA as a whole.
- 4.11. In conclusion, Hart and Surrey Heath are preparing their local plans mindful of the need to meet their own share of the HMA's housing needs as far as is reasonably possible, and to aim to meet HMA housing needs within the HMA, both of which are obligated by the Terms of Reference of the Joint Member Liaison Group. It is important to consider this in the context of the Government's consultation proposals to change how local housing need is determined.

5. Employment Land and Premises

- 5.1. The Council jointly commissioned an Employment Land Review (ELR) with Hart District Council and Surrey Heath Borough Council to provide a detailed assessment of the supply of employment floorspace and land within the Hart, Rushmoor and Surrey Heath FEA and the likely future demands. The first report was published in 2009, the second in 2015 and the most recent update in November 2016. The three authorities have held regular joint officer meetings and Joint Member Liaison Group meetings to deliver an up to date ELR for the FEA. In November 2016, the Joint Member Liaison Group approved the findings of the ELR and agreed to its publication.
- 5.2. The ELR (2016) identifies a forecast floorspace requirement for the FEA for between 210,640 and 229,029 square metres of B-class floorspace. This translates into a land requirement of

between 47 and 49.2 hectares. This level of requirement can be met from the existing supply of land allocations and extant permissions, but without there being a significant surplus of employment land.

6. Suitable Alternative Natural Greenspace (SANG)

- 6.1. The whole of Rushmoor Borough lies within five kilometres of the Thames Basin Heaths Special Protection Area (SPA), and all net new dwellings therefore require mitigation in the form of Suitable Alternative Natural Greenspace (SANG). Whilst this has not been used to constrain the housing target, the urban nature of Rushmoor means that work will need to continue over the lifetime of the Plan to ensure ongoing provision of sufficient SANG sites in order to mitigate potential recreational impact on the Thames Basin Heaths SPA of net new residential development.
- 6.2. A number of SANG sites have been delivered to mitigate the impact on the SPA. This has included three areas of SANG: Hawley Meadows, Rowhill Nature Reserve and Southwood Woodlands. In addition, a bespoke SANG, known as the Wellesley Woodlands, has been delivered to mitigate the impact of the Wellesley development. Hawley Meadows is a shared SANG, which provides mitigation for development in the Surrey Heath, Rushmoor and Hart authority areas. A Memorandum of Understanding (MoU) relating to this was signed in 2010.
- 6.3. In addition, in November 2017, Hart District Council and Rushmoor Borough Council signed a Memorandum of Agreement (MOA). This MOA sets out the principles which shall govern the support that Hart will give Rushmoor through access to Suitable Alternative Natural Greenspace (SANG) capacity in Hart District as habitat mitigation for 3,600 people (around 1,500 new homes) arising from anticipated developments within Rushmoor Borough. This has established an arrangement to enable developers pursuing schemes in parts of the borough to contribute to new SANG projects within the district of Hart.
- 6.4. The Council continues to explore options to deliver additional SANG to support the delivery of new homes.

7. Joint Plan

- 7.1. It has not been considered appropriate to prepare a joint plan for the three authorities. It is acknowledged that this could have been one mechanism to enable constructive, active and ongoing engagement on housing and other strategic matters. However, given that the authorities sit across different County boundaries, this would have potentially added a layer of complexity that could have been counterproductive in terms of decision making and the appropriate mechanisms to deliver expediently an up to date development plan.
- 7.2. On this basis, the three Councils have come to a mutual decision to prepare individual Local Plans for each area. However, extensive collaboration has taken place between the three authorities at Officer and Member level, and the Rushmoor Plan is an expression of this cross boundary working. It therefore represents an appropriate strategy to deal with the particular characteristics of the Borough, and for delivery of growth in the wider context.
- 7.3. An alternative option could have been to align the Local Plans, so they were examined and adopted at broadly the same time. However, the three Local Plans are at different stages

and have been progressing at different rates. This would have resulted in a significant delay to delivering the Rushmoor Plan.

- 7.4. In conclusion, Rushmoor Borough Council considered that preparing a Local Plan for Rushmoor, was the most effective and expedient way to ensure that an up to date Local Plan could be put in place to deal with some of the key challenges for the Borough (such as the need for regeneration of Aldershot and Farnborough Town Centres).

8. Monitoring and Ongoing Co-operation

- 8.1 Joint working between the three authorities will continue under the Terms of Reference of the Hart, Rushmoor and Surrey Heath Housing and Employment Joint Member Liaison Group (Appendix A). This states that where all three authorities are satisfied that each one is doing all it reasonably can to meet its own housing needs, any shortfalls in one area are addressed as far as possible through joint working, so that within the HMA as a whole needs are met as far as possible, consistent with policies in the NPPF. In the event that the objectively assessed housing need within the HMA is judged as being impossible to meet, the Group will then establish how to approach adjacent HMAs. However, it is anticipated that housing need should be able to be accommodated within the HMA, and that this scenario is unlikely to materialise in the context of current plan making.
- 8.2 The Council's Authority Monitoring Report (AMR) will be used to report on the effectiveness of the policies to deliver against the objectives of the Local Plan. This includes Objective A - To address local housing needs by planning for at least 7,850 new homes of an appropriate housing mix and tenure, including specialist housing needs, between 2014 and 2032.
- 8.3 The Council is also committed to ensure that there is proportionate and robust evidence available to support the emerging Rushmoor Local Plan and to support planning across the HMA and FEA. Where appropriate, the Council will work with both authorities to prepare further joint evidence or update existing joint evidence.

9. Conclusions

- 9.1 In summary, Rushmoor Borough Council considers that the information provided in this statement and the evidence provided in the Duty to Cooperate Statement, demonstrates clearly that the Council has met both the legal and soundness requirements of the Duty to Cooperate, as follows:

Constructive

The Council has worked constructively with both HMA authorities from the outset and much of the co-operation is built on longstanding existing working relationships and arrangements in place prior to the development of the Rushmoor Local Plan. The Council has sought to approach co-operation in a meaningful and positive way, focusing on actions and achieving outcomes as part of working groups and focused meetings.

Active

The Council has been active throughout the process in order to tackle strategic matters with both authorities. This has included the establishment of forums to enable decisions and agreements to be made at both the officer and Member level.

Ongoing

Co-operation has been ongoing and founded, in many cases, on longstanding partnerships built prior to preparation of the Rushmoor Local Plan. Work under the Duty has continued to evolve through constructive and active work with neighbouring authorities and key partners in connection with the preparation of the Plan.

Collaborative

Section 33A(6) of the 2004 Act requires local planning authorities and other public bodies to consider entering into agreements on joint approaches. Local planning authorities are also required to consider whether to prepare local planning policies jointly under powers provided by section 28 of the 2004 Act.

Hart, Rushmoor and Surrey Heath Housing and Employment

Joint Member Liaison Group

TERMS OF REFERENCE 2014 (updated January 2015)

Background

1. The National Planning Policy Framework requires local authorities to ensure that their Local Plans meet the full objectively assessed needs for housing (in the housing market area), and employment (in the functional economic area), as far as is consistent with policies in the Framework.
2. In order to identify the objectively assessed housing needs across the housing market area, Hart, Rushmoor and Surrey Heath Councils commissioned Wessex Economics to carry out a Strategic Housing Market Area Assessment for the three authorities. A draft was published in May 2014, with the final report completed in December 2014.
3. In order to identify economic development needs, the three Councils have jointly prepared an Employment Land Review. A draft is to be published in February 2015 with the final report to be completed April 2015.

Purpose of the Joint Member Liaison Group

4. To provide a joint forum under the duty to co-operate for:
 - exploring how the objectively assessed need for housing in the Hart/Rushmoor/Surrey Heath Housing Market Area (HMA) could be delivered;
 - exploring how the objectively assessed need for employment in the Hart/Rushmoor/Surrey Heath Functional Economic Area (FEA) could be delivered; and
 - recognising the need to balance housing and employment provision across the three authorities.

The nature of the group

5. The liaison group is not a decision-making body. Any agreement by the Group will be subject to the democratic and local plan processes within each local authority.

Specific objectives

- i. To reach an informal agreement between the three authorities on what the objectively assessed housing need is across the HMA, and within each authority area, over relevant time periods⁷;

⁷ Different authorities in the HMA are currently working to different local plan periods, so it may be necessary to agree figures for housing need that cover different time periods.

Appendix A – HRSJ Joint Member Liaison Group Terms of Reference

- ii. To informally agree whether each authority is doing all it reasonably can, consistent with policies in the NPPF and other material considerations, to meet the objectively assessed housing needs for its area;
- iii. That in the event of any housing shortfalls arising in one authority area, to explore how cross boundary working can help address those shortfalls;
- iv. To reach an informal agreement between the three authorities on what the likely employment need (jobs target/floorspace requirement) is across the FEA up until 2032 and how this target is apportioned to each local authority area; based on evidence including land availability (supply) and information on the commercial property market (demand). It is anticipated that the targets will be ranges to provide flexibility.

Outcomes

6. Where all three authorities are satisfied that each one is doing all it reasonably can to meet its own housing needs, and that any shortfalls in one area are addressed as far as possible through joint working, so that across the HMA as a whole needs are met as far as possible, consistent with policies in the NPPF. In the event that the objectively assessed housing need within the HMA is adjudged as being impossible to meet, the Group will establish how to approach adjacent HMAs.
7. Where all three authorities are satisfied that each one is doing all it reasonably can to meet its own employment needs, so that across the FEA as a whole needs are met as far as possible, consistent with policies in the NPPF.

Membership

8. The Joint Member Liaison Group will:
 - Comprise two elected Members from each authority. Substitutes may attend if appropriate.
 - Meet at intervals to be agreed at the first meeting.